

GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
Board WebEx Meeting Minutes
Thursday, November 14, 2024 – 9:00 a.m.

The Georgia State Board of Occupational Therapy met via WebEx on Thursday, November 14, 2024. The following members were present:

Board Members Present

Robert McClellan, OTR/L, Chairperson
Pamela Reddick-Collins, OTR/L, Vice Chair
Rebecca Hammad, OTR/L, CLT, Board Member
Betsy McDaniel, OTA, Board Member

Administrative Staff Present

Adrienne Price, Executive Director
Meagan Doss, Licensing Supervisor
Michelle Hornaday, Board Support Specialist

Board Members Absent

Rachele Branson, OTR/L, Board Member

Attorney General's Office

Craig Pake, Assistant Attorney General

Visitors Present

Caitlin Danielle Creviston

Call to Order Ms. Branson established that a quorum of the Board was present, and called the meeting to order at 9:03 a.m.

OPEN SESSION

Board Meeting Agenda

Ms. McDaniel motioned, Ms. Hammad seconded, and the Board voted unanimously in favor of the motion to accept the agenda as presented.

Open Session Minutes – November 1, 2024 Open Session WebEx Meeting Minutes

Ms. Reddick-Collins motioned, Ms. McDaniel seconded, and the Board voted unanimously in favor of the motion to accept the November 1, 2024 Open Session WebEx Meeting Minutes as presented.

Petition for Rule Waiver – BR 671-3-.09(2)(c) Demetrice Michelle Webb

Ms. Reddick-Collins motioned, Ms. Hammad seconded, and the Board voted unanimously in favor of the motion to grant the petition to waive BR 671-3-.09(2)(c) based on sufficient evidence to substantiate a substantial hardship.

Ms. Reddick-Collins motioned, Ms. Hammad seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2 (k); 43-1-19 (h) and 50-14-2 (1) to deliberate on Applications, to receive the Attorney General's, Enforcement, and Cognizant Reports, and to conduct Applicant Interviews. Voting in favor of the motion were those present who included Board Members: Robert McClellan, Pamela Reddick-Collins, Rebecca Hammad, and Betsy McDaniel.

At the conclusion of Executive Session on Thursday, November 14, 2024, Mr. McClellan declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.

OPEN SESSION

Executive Session Minutes – November 1, 2024 Executive Session WebEx Meeting Minutes

Ms. Reddick-Collins motioned, Ms. Hammad seconded, and the Board voted unanimously in favor of the motion to accept the November 1, 2024 Executive Session WebEx Meeting Minutes as presented.

Legal Services MEMO – Case for Ratification – OT250255

Ms. Hammad motioned, Ms. Reddick-Collins seconded, and the Board voted unanimously in favor of the motion to accept the order as received.

Adjournment No further business was discussed, and the meeting adjourned at 9:27 a.m.

Minutes recorded by: Michelle Hornaday, Board Support Specialist
Minutes reviewed and edited by: Adrienne Price, Executive Director & Meagan Doss, Licensing Supervisor
Minutes approved on: January 13, 2025

ROBERT MCCLELLAN
BOARD CHAIR

ADRIENNE PRICE
EXECUTIVE DIRECTOR

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING OF
PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 *et seq.*, requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. §50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Robert McClellan the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia Occupational Therapy Board.
2. I am over the age of 18 and in all other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On 11/14/24 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was:
O.C.G.A. §43-1-2(k) and 43-1-19(h)
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:
To deliberate applications and enforcement matters and to receive information on applications and investigative reports.

FURTHER THE AFFIANT SAYETH NOT

Robert McClellan
Presiding Officer

Sworn and subscribed before me
This 21st day of NOVEMBER

Wendy Cuellar
Notary Public

