

GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
Board WebEx Meeting Minutes
Monday, January 13, 2025– 12:30 p.m.

The Georgia State Board of Occupational Therapy met via WebEx on Monday, January 13, 2025. The following members were present:

Board Members Present

Robert McClellan, OTR/L, Chairperson
Rebecca Hammad, OTR/L, CLT, Board Member
Betsy McDaniel, OTA, Board Member
Rachele Branson, OTR/L, Board Member

Administrative Staff Present

Adrienne Price, Executive Director
Meagan Doss, Licensing Supervisor
Michelle Hornaday, Board Support Specialist

Board Members Absent

No Board members absent.

Attorney General's Office

Craig Pake, Assistant Attorney General

Visitors Present

No visitors present.

Administrative Staff Absent

Sherry Strong, Complaint/Compliance Analyst

Call to Order Mr. McClellan established that a quorum of the Board was present, and called the meeting to order at 12:33 p.m.

OPEN SESSION

Board Meeting Agenda

Ms. McDaniel motioned, Ms. Hammad seconded, and the Board voted unanimously in favor of the motion to accept the agenda as presented.

Open Session Minutes – November 14, 2024 Open Session WebEx Meeting Minutes

Ms. Branson motioned, Ms. McDaniel seconded, and the Board voted unanimously in favor of the motion to accept the November 14, 2024 Open Session WebEx Meeting Minutes, as presented.

Ms. Branson motioned, Ms. Hammad seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2 (k); 43-1-19 (h) and 50-14-2 (1) to deliberate on Applications, to receive the Attorney General's, Enforcement, and Cognizant Reports, and to conduct Applicant Interviews. Voting in favor of the motion were those present who included Board Members: Robert McClellan, Rebecca Hammad, Betsy McDaniel, and Rachele Branson.

At the conclusion of Executive Session on Monday, January 13, 2025, Mr. McClellan declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.

OPEN SESSION

Executive Session Minutes – November 14, 2024 Executive Session WebEx Meeting Minutes

Ms. Hammad motioned, Mr. McClellan seconded, and the Board voted unanimously in favor of the motion to accept the November 14, 2024 Executive Session WebEx Meeting Minutes as presented.

Legal Services MEMO

1. Cases for Ratification

- a) **OT250268**
- b) **OT250273**
- c) **OT180011**
- d) **OT250264**

Ms. Branson motioned, Ms. Hammad seconded, and the Board voted unanimously in favor of the motion to accept the orders as received.

2. Requests for Reconsideration

Ms. Branson motioned, Mr. McClellan seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

- a) **OT250247**

Uphold the previous motion to refer to Legal Services for a Public Consent Order for Renewal with the same terms and conditions; however, amend the basis for action to reflect a failure to complete the ethics requirement within the biennium. Flag for CE Audit.

- b) **OT250242**

Uphold previous motion.

- c) **OT250254**

Uphold the previous motion. Notify the licensee that in order for the Board to determine if the petition, which is to be reviewed on February 7, 2025, is substantiated, the licensee is encouraged to submit proof that the additional live events and hours referenced in the request for reconsideration letter were taken between March 7, 2023 and March 31, 2024.

Cognizant Report

Ms. McDaniel motioned, Mr. McClellan seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

1. Applicant 4101888

Refer to Legal Services for a Public Consent Order for Renewal of Licensure with a reprimand and fine of \$750 for false attestation (regarding CE), failure to meet the CE requirements within the biennium, criminal history, and failure to respond to the Board timely. Fine to be paid within 90 days of the docket date. Courses taken to fulfill renewal requirements may not be applied to future biennium. Flag for CE audit.

2. OT250265

Refer to Legal Services for a Public Consent Order with a reprimand and fine of \$750 for false attestation and failure to meet CE requirements within the biennium. Fine to be paid within 90 days of the order docket date. CE submitted to satisfy the requirements of the 2024 renewal may not be applied to future biennium. Flag for CE Audit.

Adjournment No further business was discussed, and the meeting adjourned at 1:32 p.m.

Minutes recorded by: Michelle Hornaday, Board Support Specialist

Minutes reviewed and edited by: Adrienne Price, Executive Director & Meagan Doss, Licensing Supervisor

Minutes approved on: February 7, 2025

ROBERT McCLELLAN
BOARD CHAIR

ADRIENNE PRICE
EXECUTIVE DIRECTOR

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING OF
PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 *et seq.*, requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. §50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Robert McClellan the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the OT Board.
2. I am over the age of 18 and in all other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On January 13, 2025 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was:
O.C.G.A. §43-1-2(k) and 43-1-19(h)
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:
To deliberate applications and enforcement matters and to receive information on applications and investigative reports.

FURTHER THE AFFIANT SAYETH NOT

Robert McClellan
Presiding Officer

Sworn and subscribed before me
This th day of 2020

State of Georgia County of Cobb
Subscribed and sworn before me on 01/23/2025
(Date)

[Signature]
(Notary Signature)

Notary Public

