

# Georgia State Board of Landscape Architects

## Board Meeting Open Session Minutes

### January 8, 2025

A meeting of the Georgia State Board of Landscape Architects met on **Wednesday, January 8, 2025** via WebEx.

<p><b><u>Board Members Present:</u></b>          Jon Williams, Chairperson          Chad Baker, Vice Chairperson          Rebecca Kirk          Jon Calabria</p> <p><b><u>Absent Member:</u></b>          Betsy Norton</p> <p><b><u>Attorney General Representative present:</u></b>          Dowlin Ryals, Assistant Attorney General</p>	<p><b><u>Board Staff Present:</u></b>          Laurie Elander, Executive Director          Iris Waller, Licensing Supervisor          Thishilyn Stubbs, Board Support Specialist          Brandy Griffin, Licensing Analyst</p> <p><b><u>Visitor:</u></b>          James Kindred</p>
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**Open Session:**

At 9:31 a.m., Chairperson Jon Williams established that there was a quorum present and called the meeting to order.

Rebecca Kirk made a motion for the Board to accept the agenda as presented. Vice- Chairperson Chad Baker seconded, and the motion carried unanimously.

**Open Session Minutes:**

Chairperson Jon Williams presented a draft of the October 23, 2024 Open Session meeting minutes and asked for any additions or deletions. Vice Chairperson, Jon Williams made a motion to approve the minutes with the correction to the typo on page 3, Rebecca Kirk seconded, and the motion carried unanimously.

Rebecca Kirk made a motion for the Board to approve the list of licenses issued and licenses reinstated with the correction of spelling of licensee name from October 18, 2024, to January 5, 2025. Vice- Chairperson Jon Williams seconded, and the motion carried unanimously.

**Issued**

License Number	Licensee
LA002001	Timothy A Gabbert
LA002002	Swati Khimesra
LA002003	Clifford Brooks
LA002004	Isabel Caroline Hinsch
LA002005	Luke Anthony Walker

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LA002006

Jennifer Ann Overton

Chairperson Jon William, Vice-Chairperson Chad Baker granted Executive Director Laurie Elander expressed permission to sign routine board documents on their behalf.

#### **Executive Session:**

Jon Calabria moved, Rebecca Kirk seconded, and the Board voted to enter into Executive Session at 09:42a.m. in accordance with O.C.G.A. 43-1-2(k) and 43-1-19(h) to deliberate on applications and to hear the Attorney General's Report.

At the conclusion of Executive Session, Jon Williams, Chair, declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 10:17 a.m. No votes were taken during Executive Session.

#### **Open Session:**

Rebecca Kirk moved, Vice-Chairperson Chad Baker seconded, and the motion was carried by the Board to ratify the following recommendations made during the Executive Session:

#### **Approval of Executive Session Minutes:**

Approved the October 23,2024, Executive Session Board minutes as presented.

#### **Applications:**

**Appearance 3172220:** Uphold Denial

#### **Complaints:**

LA250003: Recommendation to refer to AG office.

#### **Renewal:**

2288038: Table request additional information.

#### **Attorney General Report**

Assistant Attorney General Dowlin Ryals presented the AG Report, the board voted to accept as presented.

#### **Request for extension to take the exam**

3082142 M.J. Rebecca Kirk made a motion to approve a 60-day extension, Vice-Chairperson Chad Baker seconded, and the motion carried unanimously.

**Georgia State Board of Landscape Architects  
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**Executive Director Report:**

The Board reviewed the Executive Director's report, which provided the Board with statistical data relevant to the processing of applications and complaints/compliance matters.

There being no further business, Jon Williams, Chairperson, declared the meeting adjourned at 10:38 a.m.

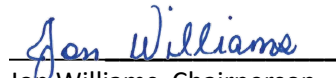
The next meeting of the Board will be on May 7, 2025.

Minutes recorded by:

Thishilyn Stubbs, Board Support Specialist

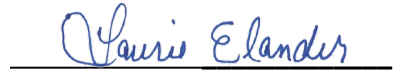
Minutes reviewed and edited by:

Laurie Elander, Executive Director



Jon Williams, Chairperson

Signed by Laurie Elander with expressed permission of Jon Williams

  
Laurie Elander, Executive Director

These minutes were approved on: Wednesday, May 7, 2025

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Jon Williams the Board Chair identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia Board of Landscape Architects.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On May 7, 2025, this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants, information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

Jon Williams

PRESIDING OFFICER

Jon Williams

Signed by Laurie Elander with expressed permission of Jon Williams

Sworn to and subscribed before me this 7th  
 Day of May 2025  
Deborah A. Horton  
 Notary Public  
 My Commission Expires: Dec. 17, 2028

