

GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
Board WebEx Meeting Minutes
Wednesday June 25, 2025 – 12:00 p.m.

The Georgia State Board of Occupational Therapy met via WebEx on Wednesday June 25, 2025. The following members were present:

Board Members Present

Robert McClellan, OTR/L, Chairperson
Deborah Hinerfeld, Board Member
Betsy McDaniel, OTA, Board Member
Rachele Branson, OTR/L, Board Member

Board Members Absent

Rebecca Hammad, OTR/L, CLT, Vice Chair

Visitors Present

Kristen Neville, State Affairs Manager, American Occupational Therapy Association (AOTA)
Jennifer Gallagher
Denay Hall
Memory Goodin

Call to Order

Mr. McClellan established that a quorum of the Board was present, and called the meeting to order at 12:11 p.m.

Administrative Staff Present

Meagan Doss, Licensing Supervisor
Michelle Hornaday, Board Support Specialist
Sherry Strong, Complaint/Compliance Analyst

Attorney General's Office

Craig Pake, Assistant Attorney General

Administrative Staff Absent

Adrienne Price, Executive Director

OPEN SESSION

Board Meeting Agenda

Ms. Branson motioned, Ms. McDaniel seconded, and the Board voted unanimously in favor of the motion to accept the agenda as presented.

Open Session Minutes – May 9, 2025 Open Session WebEx Meeting Minutes

Dr. Hinerfeld motioned, Ms. Branson seconded, and the Board voted unanimously in favor of the motion to accept the May 9, 2025 Open Session WebEx Meeting Minutes, as presented.

Correspondence – Level 2 Supervision Hours – Emily McLemore

Ms. McDaniel motioned, Ms. Branson seconded, and the Board voted unanimously in favor of the motion to refer the writer to BR 671-3-.08(c).

Discussion – OT Compact – Compact Privilege & State Assessment Fees

Dr. Hinerfeld motioned, Ms. Branson seconded, and the Board voted unanimously in favor of the motion to refer the questions to the Executive Director as the Board voted previously to keep the fees aligned with the current application fees as determined during the May 9, 2025 meeting.

2025 NBCOT Certification Renewal Activities Chart

The Board accepts the correspondence in relation to the NBCOT Certification Renewal Activities Chart as information.

Petitions for Rule Waiver

1. BR 671-3-.05_Cassidy Boyd

Dr. Hinerfeld motioned, Ms. Branson seconded, and the Board voted unanimously in favor of the motion to grant the petition to waive BR 671-3-.05 based on sufficient evidence to substantiate a substantial hardship.

2. BR 671-3-.09(2)(d)_Denay Azabria Hall

Dr. Hinerfeld motioned, Ms. McDaniel seconded, and the Board voted unanimously in favor of the motion to table the Petition for Rule Waiver to review the application for licensure in Executive Session prior to rendering a decision on the petition.

Ms. McDaniel motioned, Dr. Hinerfeld seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2 (k); 43-1-19 (h) and 50-14-2 (1) to deliberate on Applications. Voting in favor of the motion were those present who included Board Members: Robert McClellan, Betsy McDaniel, Deborah Hinerfeld, and Rachele Branson.

At the conclusion of Executive Session on Wednesday June 25, 2025, Mr. McClellan declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.

OPEN SESSION

Executive Session Minutes – May 9, 2025 Executive Session WebEx Meeting Minute

Ms. McDaniel motioned, Ms. Branson seconded, and the Board voted unanimously in favor of the motion to accept the May 9, 2025 Executive Session WebEx Meeting Minutes as presented.

Cognizant Report – OT250295

Dr. Hinerfeld motioned, Mr. McClellan seconded, and the Board voted unanimously in favor of the motion to refer to Legal Services for a Public Consent Agreement for Licensure with a fine of \$500 for failure to disclose arrest on application. Fine to be paid within 90 days of the order docket date. Flag for audit.

Legal Services Memo

Mr. McClellan motioned, Ms. McDaniel seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

1. Cases for Ratification

- i. OT250278
- ii. OT250265
- iii. OT220059

Accept the orders as received.

2. Reconsideration Request – OT250292

Rescind the previous motion, renew the license, and close the case.

Attorney General's Report

1. AG MEMO – OT250275

Dr. Hinerfeld motioned, Ms. Branson seconded, and the Board voted unanimously in favor of the motion to rescind the referral to the Attorney General's Office and send a request to the Respondent to complete a voluntary mental physical examination.

Dr. Hinerfeld motioned, Ms. Branson seconded, and the Board voted unanimously in favor of the motion to accept the Attorney General's Report and advice as presented.

Petition for Rule Waiver – BR 671-3-.09(2)(d) Denay Azabria Hall

Ms. Branson motioned, Mr. McClellan seconded, and the Board voted unanimously in favor of the motion to grant the petition to waive BR 671-3-.09(2)(d) based on sufficient evidence to substantiate a substantial hardship.

Adjournment No further business was discussed, and the meeting adjourned at 1:34 p.m.

Minutes recorded by: Michelle Hornaday, Board Support Specialist
Minutes reviewed and edited by: Adrienne Price, Executive Director & Meagan Doss, Licensing Supervisor
Minutes approved on: July 24, 2025

ROBERT McCLELLAN
BOARD CHAIR

ADRIENNE PRICE
EXECUTIVE DIRECTOR

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING OF
PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 *et seq.*, requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Robert McClellan the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia Occupational Therapy Board.
2. I am over the age of 18 and in all other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On June 25, 2025 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was:
O.C.G.A. § 43-1-2(k) and 43-1-19(h)
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:
To deliberate applications and enforcement matters and to receive information on applications and investigative reports.

FURTHER THE AFFIANT SAYETH NOT

Robert McClellan
Presiding Officer

Sworn and subscribed before me
This 19 day of July 2025

Tammy Craig
Notary Public

