

GEORGIA BEHAVIOR ANALYST LICENSING BOARD

Conference Call/WEBEX Board Meeting Minutes

July 17, 2025 * 9:30 AM

The Georgia Behavior Analyst Licensing Board met via teleconference on Thursday, July 17, 2025.

MEMBERS PRESENT:

Maggie Molony, Chair
Coby Lund, Vice-Chair
Brandy Locchetta
Robin Osborne

MEMBERS ABSENT:

Christina "Nina" Holland

ADMINISTRATIVE STAFF PRESENT:

Amanda Allen, Executive Director
Jalaina Fuller, Licensing Analyst

ATTORNEY GENERAL'S OFFICE:

Elizabeth Simpson, AAG
Leighlee Mahony (AAG)

VISITORS PRESENT:

Reynolds
Bassheva Zimmerman
Jennifer Donnelly
Lauren Bradford
Clay Landrum

Ms. Maggie Molony, Chair, established that a quorum was present and called the Board meeting to order at 9:46 a.m.

Agenda: Approved with no late agenda items:

Board Updates:

- All individuals seeking licensure as Behavior Analysts are required to file a complete application for licensure by September 30, 2025. All individuals seeking licensure as Assistant Behavior Analysts are required to file a complete application before March 31, 2026. Appropriate applications not submitted by the above dates, may be considered as practicing without a license pursuant to O.C.G.A. §43-7A-6. ***Board hereby acknowledges, that the issuance of a license is not required by the stated deadline; however, a complete application must be submitted and in process by the established dates in order to be considered in compliance.*
- To avoid delays in processing, Assistant Behavior Analysts (ABA) must first secure appropriate supervision and ensure their supervising Behavior Analyst has applied for licensure before submitting their own application. Assistant Behavior Analysts must be under supervision pursuant to O.C.G.A. 43-7A-5(c)(4); therefore, Behavior Analysts must apply and be licensed before ABA's can apply and be approved for licensure.
- Pursuant to GBI law, and the Board bylaws, the administrative staff is not authorized to approve background check registration requests submitted by individuals who have not filed an application for licensure. Background registration requests shall be denied if a corresponding application for licensure has not been received, or if the application remains in draft or unpaid status.

Meeting Minutes:

- May 15, 2025 CC Board Meeting

Recommendation:

Approve as amended

Mr. Lund motioned, Ms. Osborne seconded, and the Board voted to approve the May 15, 2025 C.C. Board Meeting minutes as amended. None opposed, motion carried.

Correspondence:

- **L. Rabinowitz** - The Board is currently accepting online applications for licensure as Behavior Analysts via Certification/Reciprocity, and Assistant Behavior Analysts via Certification. The deadline for application submission is September 30, 2025. Applications not submitted to the Board by September 30, 2025, may be considered practicing without a license pursuant to O.C.G.A. §43-7A-6.
- **J. Rutstin** - Non BCBA individuals can own a practice; however, they are not authorized to provide clinical services or practice unless a licensed Behavior Analyst is present.
- **T. Wheeler** – The Georgia Board of Behavior Analysts does not provide pre-approval or pre-review of eligibility for licensure. The Board will only provide a review of credentials, education, and experience upon receipt of a completed application for licensure. Upon applying for licensure, you may provide this information to the Board.
- **M. Wolf** - The deadline for application submission is September 30, 2025. Applications not submitted to the Board by September 30, 2025, may be considered practicing without a license pursuant to O.C.G.A. §43-7A-6. Billing is the responsibility of the provider to Medicaid or any other applicable payer. The Board cannot obligate third-party entities

Ms. Locchetta motioned, Mr. Lund seconded, and the Board voted to accept the recommendations made for all correspondences listed above and for Board staff to respond as directed. None opposed, motion carried.

Mr. Lund motioned, Ms. Locchetta seconded, and the Board voted to enter Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to discuss and review memos from the Assistant Attorney General’s Office, discuss and review applications, and review previous executive session meeting minutes. Voting in favor of the motion were Board members present Molony, Locchetta, Osborne, Lund.

At the conclusion of Executive Session on Thursday, July 17, 2025, Ms. Molony declared the meeting into “open” session pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken in Executive Session.

Applications:

- B.D-J.
- M.M.
- P.K.
- W.C.
- P.F.
- J.L. *C. Lund Recused
- F.S.
- T.C.
- V.V.
- C.F.
- B.L. *B. Locchetta Recused
- A.S.
- M.T.
- L.H.

Recommendation:

Tabled; Pending receipt of additional information
Approve-Pending receipt of additional information
Approve-Pending receipt of additional information
Approve-Pending receipt of additional information
Approve-Pending receipt of additional information
Approve-Pending receipt of additional information
Approve for licensure
Approve for licensure
Approve for licensure
Approve for licensure
Approve-Pending receipt of additional information
Approve-Pending receipt of additional information
Approve for licensure
Approve for licensure

Ms. Locchetta motioned, Ms. Osborne seconded, and the Board voted to approve the application for J.L. as discussed and presented. None opposed, motion carried.

Ms. Osborne motioned, Mr Lund seconded, and the Board voted to approve the application for B.L. as discussed and presented. None opposed, one recusal, motion carried.

Ms. Osborne motioned, Mr. Lund seconded, and the Board voted to approve the remaining applications as discussed and presented. None opposed, motion carried.

Assistant Attorney General’s Report:

Ms. Elizabeth Simpson AAG provided a status report, which included an MOA for all Board rules previously adopted under the Emergency Rule Hearing. The report established that all rules have been statutorily authorized. All rules will be posted for the required 30 days, accompanied by a public rule hearing to be scheduled.

Ms. Osborne motioned, Ms. Locchetta seconded, and the Board voted to accept the Assistant Attorney General’s report as presented. None opposed, motion carried

Executive Session Meeting Minutes:

- May 15, 2025 CC Board Meeting

Recommendation:

Approve as presented

Ms. Osborne motioned, Ms. Locchetta seconded, and the Board voted to approve the April 17, 2025 C.C. Executive Session Board Meeting minutes as presented. None opposed, motion carried.

The August 14, 2025 Board meeting is cancelled, and all board meeting business will be tabled for discussion during the scheduled September 18, 2025, Board meeting at 9:00 a.m. As established, the Board will convene on a quarterly basis, unless it is determined that additional meetings are necessary. Effective September 2025, Board meetings will commence at 9:00 a.m.

With no additional Board business requiring discussion, the Board meeting was adjourned at 12:20 p.m.

Minutes recorded by:

Jalaina Fuller, Supervisor

Minutes reviewed and edited by:

Amanda Allen, Executive Director

MARGARET “MAGGIE” MOLONY

Board Chair

AMANDA ALLEN

Executive Director

Minutes approved: **September 18, 2025**

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A.50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meetings to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A.50-14-4(b).

Comes now, **Margaret Molony**, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia Behavior Analyst Licensing Board.
2. I am over the age of 18 and in all other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On JULY 17, 2025 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was O.C.G.A. 43-1-2(k) and 43-1-19(h).
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

SUBJECT DISCUSSED:	LEGAL AUTHORITY
Investigations including reports and deliberations	O.C.G.A. Sect. 43-1-19(h)(2)&(4)
Applications	O.C.G.A. Sect. 43-1-2-(k)(1)(2)
Exams (including questions, materials and deliberations)	O.C.G.A. Sect. 43-1-2(k)(3)(4)
Attorney General's Report (certain matters of attorney/client privilege)	O.C.G.A. Sect. 50-14-2(1)
Investigative Interviews if part of disciplinary	O.C.G.A. Sect. 43-1-19(4)
Probation Report (employer and self report)	O.C.G.A. Sect. 50-18-72(G)(2)
Probation Reports (medical information)	O.C.G.A. Sect. 50-18-72(G)(2)
Executive Session Minutes	O.C.G.A. Sect 50-14-4
Cognizant Member's Report	O.C.G.A. Sect. 43-1-2(k)(4)
Voting	None (must be in open session)

FURTHER THE AFFIANT SAYETH NOT

PRESIDING OFFICER Margaret Molony

with Express Permission
Amanda Allen, Executive Director

Sworn and subscribed before me this 17 day of JULY, 2025

Linsey Joiner
Notary Public

My commission expires: 08/14/2028

