

**Georgia State Board of Long-Term Care Facility Administrators
Board Meeting Minutes – July 10, 2025**

Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- Barbara Mitchell, Chair *
- Barbara Baxter, Vice Chair *
- Norma Jean Morgan *
- Tim Bush *
- Shanna Dupree *
- Beth Cayce *
- Darcy Watson

Others Present:

- Brad Coman, Executive Director
- Melanie Foster, Licensing Supervisor *
- Robyn Henley, Licensing Analyst *
- Tommy McNulty, Assistant Attorney General *

* *via teleconference*

Members Absent:

- Kim Pitsenbarger
- Staci Kennedy

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Barbara Mitchell, Chair, noted that a quorum was present, called the meeting to order at 9:06 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION

Barbara Mitchell, Chair, notified the Board that Chap Nelson retired and resigned from his position on the Board between meetings. Barbara Mitchell thanked Chap for his dedication and service during his term on the Board.

Agenda

Barbara Baxter moved, Norma Jean Morgan seconded, and the Board voted to approve the July 10, 2025, agenda.

Minutes

Norma Jean Morgan moved, Beth Cayce seconded, and the Board voted to approve the April 10, 2025, Open Meeting minutes and Executive Session minutes.

Ratification List

Licenses Issued 4/7/2025 through 7/6/2025 (Total – 92): Barbara Baxter moved, Shanna Dupree seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee
ALCA000893	Keesha Rollings McKnight
ALCA000898	Leslie Williams
ALCA000895	Mary Farmer
ALCA000894	Rachel Hopkins
PCHA000307	Rachel Hopkins
PCHA000308	Catherine Y Mason
ALCA000896	Catherine Y Mason
ALCA000897	Sharon Gray
PCHA000309	Ia Kue
PCHA000310	SERINA TRUEH

License #	Licensee
ALCA000899	SERINA TRUEH
ALCA000901	Hailey Petty
ALCA000900	Jim Alphonso Accordino
ALCA000903	Morly Cassandra Richards
ALCA000902	Karen S Pass
NHA006231	LaShunta Quanette Jackson
ALCA000904	Jacob Henry Mankowski
ALCA000905	Reginald Dwayne Houston
PCHA000311	Reginald Dwayne Houston
ALCA000906	Cynthia L Chavez

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ALCA000907	Spencer Justin Windham
ALCA000908	Robbie Patricia Lewis
ALCA000909	Evelyn Amankwah
ALCA000910	Angela Lynn Scott
NHAT000558	Alcee Alfred Anderson Jr
ALCA000911	Larinda Pierce Cooley
PCHA000312	Dorene Antinette Randall
NHAS000338	Gibson Health and Rehabilitation Center
ALCA000913	Jennifer Shawn Rogers
PCHA000313	Dolores Giuliani
ALCA000912	Jessica Scantlebury
ALCA000915	Bethani Dillard
ALCA000914	Myra Lorraine Braswell
NHA006232	Delanie Dickey
NHAS000339	Dublin Trails of Journey LLC
NHAP000310	Kimberly Michelle King
NHAT000559	Lanessa Pettigrew
ALCA000916	Julie Elizabeth Parker
ALCA000917	Robert Weibel
ALCA000918	Frankie Mae Howard
NHA006233	Deanna Mia Sinha
ALCA000920	William Jule Windham
ALCA000921	Jenifer Gay Hixon
ALCA000922	June Allen
NHA006234	Stephanie Willene Bush
NHA006235	Sterling Smith
NHA006236	Gwen Marie Martin
NHA006237	Aaliyah Davis
ALCA000923	Charlotte Elaine Harris
NHAP000311	Jeremy Allen Gravell
ALCA000924	James Kevin Fairchild
NHAP000312	Samesshia Sanguan Askew
NHAS000340	Bryant Health and Rehab Center
ALCA000925	Maritza Kitchens
ALCA000926	Connie Michelle Sheets
NHA006238	Brandi Margerita Chapman

License #	Licensee
ALCA000927	Ashley nicole young
NHAT000560	Peolicia Stacy Collymore
NHAT000561	Latie D'Asia Edwards
NHAS000341	Delmar Gardens of Gwinnett
NHAT000562	Nicholas Carlton Williams
NHA006239	Malinda Dennis Kamara
PCHA000314	Evelyn Amankwah
ALCA000928	Pamela Yevette Murphy
ALCA000929	Savannah Lively Head
ALCA000930	Yolanda M. Washington
ALCA000931	Marjorie A Fisher
NHAS000342	PruittHealth Holly Hill
NHAS000343	Brightmoor Nursing Center LLC
NHAP000313	Alton Isaiah Collins
NHA006240	Debra Ann Brown
PCHA000315	CECILE A JORDAN-GILLI
PCHA000316	Mary Elizabeth White
ALCA000932	Mary Elizabeth White
ALCA000933	Clarencia M Smith
NHA006241	Yasmeen Aiyana Reed
NHA006242	Jennifer R Gross
NHA006243	Melissa Hampton
PCHA000317	Kaycedar Fairley
PCHA000318	Karen Elaine Gardner Kelso
ALCA000934	Rebecca D Bedingfield
PCHA000319	Ryan Mewborn
ALCA000935	Carolynn Canty
ALCA000936	Caroline Elizabeth Newman
ALCA000937	Rebecca Workman
NHAS000344	Roselane Health Center by Harborview
NHA006244	June Nicole Kent
NHAP000314	Juliet Rosemarie D'Alessandr
NHA006245	EMILY SHAW
ALCA000938	William Windsor
ALCA000939	Stefani Baskam
ALCA000940	John R Pulliam

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EXECUTIVE SESSION

Shanna Dupree moved, Beth Cayce seconded, and the Board voted to enter Executive Session at 9:17 a.m. in accordance with O.C.G.A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) & (4), for the purpose of discussing and reviewing applications, complaints, and to hear the Attorney General’s Report.

At the conclusion of Executive Session Barbara Mitchell, Chair, declared the Board meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq., at 12:32 p.m. No votes were taken in Executive Session.

OPEN SESSION

Barbara Baxter moved, Tim Bush seconded, and the motion was carried by the Board to ratify the following recommendations made during the Executive Session:

Appointments:

4134523 – M.M. – Assisted Living Community Administrator by Reciprocity Denial Appeal – Uphold denial.

4205566 – D.S. – Nursing Home Administrator by Reciprocity Denial Appeal – Uphold denial.

4228357 – E.J. – Nursing Home Administrator by Reciprocity Denial Appeal – No show. Reschedule to the next meeting.

4146147 – C.C. – Nursing Home Administrator by Reciprocity Denial Appeal – Darcy Watson recused. Uphold denial.

4146147 – S.J. – Nursing Home Administrator by Reciprocity Denial Appeal – Uphold denial.

Applications:

4226776 – W.D. – Nursing Home Administrator by Reciprocity – Deny – The state that the applicant is applying for reciprocity from does not maintain a system and standard of qualifications which is substantially equivalent to those required in this state and the applicants experience, education, and/or training is insufficient to qualify.

4225819 – Pamela Stewart – Nursing Home Administrator by Reciprocity – Approve based on education, experience, and training.

4222208 – J.F. – Assisted Living Community Administrator by Exam – Approve with a public Consent Agreement to include a \$500 fine for failure to disclose arrest history and unlicensed practice as an Assistant Executive Director, pursuant to Board Rule 393-2-.01(a).

4231293 – Christopher Golden – Nursing Home Administrator by Reciprocity – Approve based on education, experience, and training.

Complaints:

NHA240030 – Table – Schedule a Cognizant interview.

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NHA250033 – Close – Facility in compliance.

NHA250037 – Close – Refer to DCH.

NHA250042 – Table – Schedule for Board interview at the next meeting.

NHA250038 – Close – Facility in compliance.

Attorney General's Report

The Board reviewed and accepted the Attorney General's report, which included information on any cases referred for action and requests for advice.

There being no further business, Barbara Mitchell, Chair, declared the meeting adjourned at 12:34 p.m.

The next meeting of the Georgia State Board of Long-Term Care Facility Administrators will be held Thursday, August 20, 2025.

Minutes recorded by: Kristin Mitchell, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes approved on August 20, 2025.


Barbara Mitchell, Chair


Brad Coman, Executive Director

STATE OF GEORGIA
 COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING
 OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A.50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A.50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question:

Comes now, **Barbara Mitchell**, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Long-Term Care Facility Administrators.
2. I am over the age of 18 and in all other aspects, competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On July 10, 2025, this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was O.C.G.A. 43-1-2(k) and 43-1-19(h).
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

SUBJECT DISCUSSED:	LEGAL AUTHORITY
Investigations including reports and deliberations	O.C.G.A. Sect. 43-1-19(h)(2)&(4)
Applications	O.C.G.A. Sect. 43-1-2-(k)(1)(2)
Exams (including questions, materials, and deliberations)	O.C.G.A. Sect. 43-1-2(k)(3)(4)
Attorney General's Report (certain matters of attorney/client privilege which include: 1. Pending/Potential litigation 2. Settlements (Consent Orders/Disciplinary 3. Claims 4. Administrative Proceedings 5. Judicial actions relating to the board 6. Other matters listed as closed session	O.C.G.A. Sect. 50-14-2(1)
Investigative Interviews if part of disciplinary	O.C.G.A. Sect. 43-1-19(4)
Probation Report (employer and self report)	
Probation Reports (medical information)	O.C.G.A. Sect. 50-18-72(G)(2)

	Executive Session Minutes	O.C.G.A. Sect 50-14-4
	Cognizant Member's Report	O.C.G.A. Sect. 43-1-2(k)(4)
	Voting	None (must be in open session)

FURTHER THE AFFIANT SAYETH NOT

PRESIDING OFFICER Barbara Mitchell

Sworn and subscribed before me.

This 10th day of July, 2025.

Renae L. Gray
Notary Public

My commission expires:

