



**STATE CONSTRUCTION INDUSTRY LICENSING BOARD**  
**DIVISION OF UTILITY CONTRACTORS**  
Division Meeting  
July 23, 2025 - Teleconference  
Open Session Minutes

The State Construction Industry Licensing Board, Division of Utility Contractors, met via teleconference on Wednesday, July 23, 2025, to conduct Division business.

**Division Members Present**

Keith Steen, Chair  
Edmund Zammit  
Laura English

**Division Members Absent**

Benjamin Wood

**Staff Present**

La Trenda Tyler-Jones, Executive Director  
Kim Joiner, Board Support Specialist

Vesta Martinez, Complaints/Compliance Analyst  
Giovanna Souza, Assistant Attorney General

**Call to Order**

Mr. Steen, Division Chair, called the meeting to order at 9:04 a.m.

**OPEN SESSION**

**AGENDA**

Motion to approve Agenda by Mr. Zammit; seconded by Ms. English. None opposed; motion carried.

**MINUTES**

April 9, 2025, Open Session minutes – motion to approve by Mr. Zammit; seconded by Ms. English. None opposed; motion carried.

**RATIFICATION OF LICENSES ISSUED**

Tabled; unable to pull report from new GOALS system.

**CONTINUING EDUCATION PROVIDER REQUESTS**

Motion by Mr. Steen; seconded by Ms. English; none opposed; motion carried as follows:

Tabled, pending additional information

- BARCO Services EMS - Competent Person - Confined Space Entry - 14 hr
- BARCO Services EMS - Competent Person - Excavation - 14 hr
- National Trench Safety - Confined Space - 6 hr
- National Trench Safety -Competent Person Excavation Safety

**BOARD ORDERS**

Accept the docketed order - motion by Mr. Zammit, seconded by Ms. English. None opposed; motion carried.

- Rivera

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director, La Trenda Tyler-Jones, provided information on active license counts, GOALS, and legislation.



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**EXECUTIVE SESSION**

At 9:24 a.m., Ms. English moved, Mr. Zammit seconded, and the Board voted unanimously to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1) for applicant appearances, and to review Executive Session minutes, applications, complaints, and the Attorney General’s status report.

At the conclusion of Executive Session, Mr. Steen declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during Executive Session.

**OPEN SESSION**

Motion by Mr. Zammit, seconded by Mr. Wood, to approve the following recommendations made during Executive Session. None opposed; motion carried.

**MINUTES**

Approve the Executive Session Minutes from the previous Board Meeting as presented.

**APPLICANT INTERVIEW**

Did not attend the interview; table and send an invite to the next board meeting.  
3151043

**APPLICANT APPEARANCES**

Rescind denial, approve to sit, issue upon passing:  
3177250                      3182946

No show; uphold denial:  
3192089

**APPLICATIONS**

Approve to sit, issue upon passing:

3200103	3189406	3162160	3201075
3202321	3195736	3181356	3184585
3174596	3170452	3203581	3202109

Approve to issue:

UM001065                      3202057

Approve to sit, full board review required upon passing:

4282825                      3202057



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Table, request additional information:  
3199851

Table, invite for an applicant interview:  
3195736

Send a deficiency letter to the following:

3191914	3203185	3199249
3177640	3204240	3191190

Deny the following:

3202726	3200864
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**RENEWALS**

Approve:

UC300258	UF205664	UC300894
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Deny (out of compliance):

UC302704

**COMPLAINTS**

Close the following / license is lapsed :

UTIL230004

Refer the following to Investigations:

UTIL250007	UTIL250014
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Close:

UTIL250009

Close; rescind request to AAG to pursue C&D:

UTIL250004

**OTHER BUSINESS**

Table for 30 days to allow submission of additional information, as outlined in the Governor's letter of Supervision;

3191191 – DR

**ATTORNEY GENERAL'S REPORT**

The Board accepted the report as presented.

***END OF RECOMMENDATIONS***



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**ADJOURNMENT**

With no other business to discuss, the meeting adjourned at 11:33 a.m.  
The next Division meeting is scheduled for Wednesday, October 29, 2025, at 9:00 a.m.

Minutes recorded and prepared by: Kim Joiner, Board Support Specialist  
Minutes reviewed and edited by: La Trenda Tyler Jones, Executive Director

**KEITH STEEN**  
Division Chairman

**LA TRENDA TYLER JONES**  
Executive Director

These minutes were approved on \_\_\_\_\_.

Draft - To Be Approved