

GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
Board WebEx Meeting Minutes
Thursday, December 4, 2025– 12:00 p.m.

The Georgia State Board of Occupational Therapy met via WebEx on Thursday, December 4, 2025. The following members were present:

Board Members Present

Robert McClellan, OTR/L, Chairperson
Rebecca Hammad, OTR/L, CLT, Board Member
Deborah Hinerfeld, Board Member
Rachele Branson, OTR/L, Board Member
Betsy McDaniel, OTA, Board Member

Administrative Staff Present

Adrienne Price, Executive Director
Meagan Doss, Licensing Supervisor
Michelle Hornaday, Board Support Specialist
Sherry Strong, Complaint/Compliance Analyst
LaTavia Bearden, Licensing & Complaints Analyst

Board Members Absent

No member absent.

Attorney General's Office

Craig Pake, Assistant Attorney General

Visitors Present

Dr. Gail Lindsay
Arin Lewinson
Shelly Howman
Corey Whigham
Sharon Hagan
Call-in User 2
Sandrella Bar

Call to Order

Mr. McClellan established that a quorum of the Board was present, and called the meeting to order at 12:00 p.m.

OPEN SESSION

Board Meeting Agenda

Ms. McDaniel motioned, Ms. Branson seconded, and the Board voted unanimously in favor of the motion to accept the agenda as presented.

Dr. Hinerfeld motioned, Ms. Hammad seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2 (k); 43-1-19 (h) and 50-14-2 (1) to deliberate on Applications. Voting in favor of the motion were those present who included Board Members: Robert McClellan, Rebecca Hammad, Deborah Hinerfeld, Betsy McDaniel, and Rachele Branson.

EXECUTIVE SESSION

Besty McDaniel left the meeting at 12:03 p.m.

Personal Appearance 12:15 p.m. 4206432

Dr. Hinerfeld motioned, Ms. Branson seconded, and the Board voted unanimously in favor of the motion to refer to the Attorney General's Office for a Public Consent Order for Reinstatement of Licensure based on action in another jurisdiction. Terms and conditions to include completion of continuing education requirements of the originating order within 60 days of the docket date of the order and to mirror the remaining terms of the originating order. Quarterly personal reports are to include information regarding compliance with the terms of the originating order.

Executive Session Minutes – November 7, 2025 Executive Session WebEx Meeting Minutes

Ms. Branson motioned, Ms. Hammad seconded, and the Board voted unanimously in favor of the motion to accept the November 7, 2025 Executive Session WebEx Meeting Minutes as presented.

Attorney General’s Status Report – C. Pake

Dr. Hinerfeld motioned, Ms. Hammad seconded, and the Board voted unanimously in favor of the motion to accept the Attorney General’s Status Report and advice as presented.

Applications for Board Review

Ms. Branson motioned, Dr. Hinerfeld seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

- Applicant 4347549** Refer to Legal Services for a Public Consent Agreement for Licensure with a fine of \$1100 for unlicensed practice. Fine to be paid within 120 days of the order docket date. Flag for Audit.

- Applicant 4343514** Issue PAMS certification.

- Applicant 4357653** Issue PAMS certification.

At the conclusion of Executive Session on Thursday December 4, 2025, Mr. McClellan declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.

OPEN SESSION

Open Session Minutes – November 7, 2025 Open Session WebEx Meeting Minutes

Ms. Hammad motioned, Dr. Hinerfeld seconded, and the Board voted unanimously in favor of the motion to accept the November 7, 2025 Open Session WebEx Meeting Minutes, as presented.

Petition for Rule Waiver

1. BR 671-3-.01(1)_Sharon Hagan

Dr. Hinerfeld motioned, Ms. Hammad seconded, and the Board voted unanimously in favor of the motion to grant the petition to waive BR 671-3-.01(1) based on sufficient evidence to substantiate a substantial hardship.

2. BR 671-3-.01(4)_Jonathon Haskell

- i. Public Comment from Aaron Lewinson
- ii. Public Comment from Michael Critzman
- iii. Public Comment from Kim Ganzevoort
- iv. Public Comment from Chelsea James

Dr. Hinerfeld motioned, Ms. Hammad seconded, and the Board voted unanimously in favor of the motion to grant the petition to waive BR 671-3-.01(4) based on sufficient evidence to substantiate a substantial hardship.

Petition for Rule Variance – BR 671-3-.01(1) Jenna Marie Greene

Ms. Hammad motioned, Dr. Hinerfeld seconded, and the Board voted unanimously in favor of the motion to grant the petition for variance of BR 671-3-.01(1) based on sufficient evidence to substantiate a substantial hardship.

Discussion – OT COMPACT - FY25 Annual Report & Updated Rules

The Board accepts the correspondence in reference to the OT Compact as information.

Adjournment No further business was discussed, and the meeting adjourned at 1:38 p.m.

Minutes recorded by: Michelle Hornaday, Board Support Specialist
Minutes reviewed and edited by: Adrienne Price, Executive Director & Meagan Doss, Licensing Supervisor
Minutes approved on: February 6, 2026

ROBERT McCLELLAN

BOARD CHAIR

ADRIENNE PRICE

EXECUTIVE DIRECTOR

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING OF
PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 *et seq.*, requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. §50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Robert McClellan the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the GA Occupational Therapy License Board.
2. I am over the age of 18 and in all other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On, December 4th 2025 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was:
O.C.G.A. §43-1-2(k) and 43-1-19(h)
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:
To deliberate applications and enforcement matters and to receive information on applications and investigative reports.

FURTHER THE AFFIANT SAYETH NOT

Robert McClellan
Presiding Officer

Sworn and subscribed before me
This 6th day of December 2025

May
Notary Public

MAI ELSAYED
Notary Public - State of Georgia
Cobb County
My Commission Expires Jul 24, 2029