

**Georgia State Board of Long-Term Care Facility Administrators
Board Meeting Minutes – April 9, 2026**

Professional Licensing Boards Division of the Secretary of State
3920 Arkwright Rd. Suite 195, Macon, GA 31210

Members Present:

- Barbara Mitchell, Chair
- Barbara Baxter, Vice Chair
- Norma Jean Morgan
- Tim Bush
- Donna Sant
- Staci Kennedy
- Shanna Dupree
- Beth Cayce
- Kim Pitsenbarger

Others Present:

- Brad Coman, Executive Director
- Melanie Foster, Licensing Supervisor
- Kristin Mitchell, Board Support Specialist
- Robyn Henley, Licensing Analyst
- Sheila Guider, Assistant Attorney General

Members Absent:

- Suzanne Gerhardt

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Barbara Mitchell, Chair, noted that a quorum was present, called the meeting to order at 9:03 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION

Agenda

Barbara Baxter moved, Shanna Dupree seconded, and the Board voted to approve the April 9, 2026, agenda.

Minutes

Norma Jean Morgan moved, Kim Pitsenbarger seconded, and the Board voted to approve the February 3, 2026, Open Meeting minutes and Executive Session minutes.

Ratification List

Licenses Issued 1/29/2026 through 4/6/2026 (Total – 74): Barbara Baxter moved, Norma Jean Morgan seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee
ALCA001025	Olivia Larena Hale-Miller
ALCA001026	Lena Shanae Shockley
ALCA001027	Patricia Casteel
ALCA001028	Kerri Ann Thompson
ALCA001029	Roszanna Priscilla Owens
ALCA001030	Katarra Ashley
ALCA001031	Terence Williford
ALCA001032	Tamitria Nicole Ward
ALCA001033	Marlon Gellineau
ALCA001034	Joseph Germain
ALCA001035	Nikole Sekara Powell
ALCA001036	Abby Medley

License #	Licensee
ALCA001037	Joli Dionne
ALCA001038	Carla Frederick
ALCA001039	Brian K Holmes
ALCA001040	Lisa Maria Pierrepoint
ALCA001041	Sarah Baptiste
ALCA001042	Anna Chibogu Aghadiuno
ALCA001043	Rhonda Leigh Hay
ALCA001044	Carrie Crews Larrison
ALCA001045	Lauren Gaytan
ALCA001046	Mellissa B Daniel
ALCA001047	Crystal A Littlejohn
ALCA001048	Jill E Day

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License #	Licensee	License #	Licensee
ALCA001049	Sapphire McIntosh	NHAS000361	PruittHealth Fitzgerald
ALCA001050	Billie Jo Mleko	PCHA000344	Cynthia Demonica Smith
ALCA001051	Riko Trevette Evans	PCHA000345	Terence Williford
ALCA001052	cassandra ethridge	PCHA000346	Lindsay Lee Green
ALCA001053	John Austin Urbanic	PCHA000347	Jill E Day
ALCA001054	Tykaleena Camilya Morgan	PCHA000348	Joli Dionne
ALCA001055	Vickie L. Baxter	PCHA000349	Bianca Jackson
ALCA001058	Andrew Hinds	PCHA000350	Courtney Nikole Akins
ALCA001059	Amanda Curtis	PCHA000351	Riko Trevette Evans
ALCA001056	Mirna Coeur	NHAT000585	Skylar Jones
ALCA001057	Dana Denise Willis	NHAT000586	Rebecca D Bedingfield
ALCA001060	Sharon Diane Hadden	NHAT000587	Karen Jean Collins
ALCA001061	Sanjay Arikupurathu	NHAT000588	LaQuan Unique Harvey
ALCA001062	James Luffman	NHAT000589	Karen Atkins
ALCA001063	Sheila Bridges Lawson	NHAT000590	Courtney Monique Brewingto
ALCA001064	Tammy Pruitt	NHA006278	Diana L Bailey
ALCA001065	JOHN w UPSHAW	NHA006279	Tara Marie Brigmond
ALCA001066	Janice Porter	NHA006280	Scott David Cairns
ALCA001067	Brooke Freeman	NHA006281	Donald Eric Ware
ALCA001068	Roxannie Judian Hodges	NHA006282	Latie D'Asia Edwards
NHAP000323	Corey Montraí Langston	NHA006283	Charisma Kiara Allmon
NHAP000324	Sharon Elizabeth Lott Mcpher	NHA006284	Melba Hill Lovick
NHAS000358	Glenvue Operations LLC	NHA006285	Kenesha Vergina D'Andrade
NHAS000359	Harborview Pierce	NHA006286	alcee alfred anderson jr
NHAS000360	Brightmoor Nursing Center		

EXECUTIVE SESSION

Beth Cayce moved, Tim Bush seconded, and the Board voted to enter Executive Session at 9:05 a.m. in accordance with O.C.G.A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) & (4), for the purpose of discussing and reviewing applications, complaints, and to hear the Attorney General’s Report.

At the conclusion of Executive Session Barbara Mitchell, Chair, declared the Board meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq., at 11:06 a.m. No votes were taken in Executive Session.

OPEN SESSION

Barbara Baxter moved, Norma Jean Morgan seconded, and the motion was carried by the Board to ratify the following recommendations made during the Executive Session:

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Appointment:

4437854 – B.W. – Denial Appeal – Rescind denial and approve due to applicant’s education, experience and training, including completion of 1,000 hours of an AIT program, pending receipt of affidavits of experience from previous employers.

Applications:

4653861 – J.C. – Nursing Home Administrator by Reciprocity – Approved based on education, experience, and training as state that applicant is applying to reciprocate from has less stringent requirements for initial licensure.

4606767 – A.V. – Assisted Living Community Administrator – Table for applicant interview and for applicant to provide supplemental documents.

Complaints:

NHA260014 – Close – No jurisdiction.

NHA260017 – Close – Refer to DCH.

NHA260015 – Close – No jurisdiction / civil matter.

Attorney General’s Report

The Board reviewed and accepted the Attorney General’s report, which included information on any cases referred for action and requests for advice.

4423292 – C.C. – Rescind previous motion and approve application.

OTHER BUSINESS:

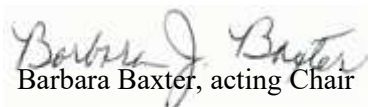
Board Election:

Shanna Dupree moved, Kim Pitsenbarger seconded, and the Board voted unanimously to re-elect Barbara Mitchell as Chair and Barbara Baxter as Vice Chair.

There being no further business, Barbara Mitchell, Chair, declared the meeting adjourned at 11:28 a.m.

The next meeting of the Georgia State Board of Long-Term Care Facility Administrators will be held Thursday, June 11, 2026 at 9:00 am.

Minutes recorded by: Kristin Mitchell, Board Support Specialist
Minutes reviewed and edited by: Brad Coman, Executive Director
Minutes approved on June 11, 2026.


Barbara Baxter, acting Chair


Brad Coman, Executive Director

STATE OF GEORGIA
 COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A.50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A.50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question:

Comes now, **Barbara Mitchell**, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Long-Term Care Facility Administrators.
2. I am over the age of 18 and in all other aspects, competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On April 9, 2026, this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was O.C.G.A. 43-1-2(k) and 43-1-19(h).
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

SUBJECT DISCUSSED:	LEGAL AUTHORITY
Investigations including reports and deliberations	O.C.G.A. Sect. 43-1-19(h)(2)&(4)
Applications	O.C.G.A. Sect. 43-1-2-(k)(1)(2)
Exams (including questions, materials, and deliberations)	O.C.G.A. Sect. 43-1-2(k)(3)(4)
Attorney General's Report (certain matters of attorney/client privilege which include: 1. Pending/Potential litigation 2. Settlements (Consent Orders/Disciplinary 3. Claims 4. Administrative Proceedings 5. Judicial actions relating to the board 6. Other matters listed as closed session	O.C.G.A. Sect. 50-14-2(1)
Investigative Interviews if part of disciplinary	O.C.G.A. Sect. 43-1-19(4)
Probation Report (employer and self report)	
Probation Reports (medical information)	O.C.G.A. Sect. 50-18-72(G)(2)

	Executive Session Minutes	O.C.G.A. Sect 50-14-4
	Cognizant Member's Report	O.C.G.A. Sect. 43-1-2(k)(4)
	Voting	None (must be in open session)

FURTHER THE AFFIANT SAYETH NOT

PRESIDING OFFICER Barbara Mitchell

Sworn and subscribed before me.

This 9th day of April, 2026.

Renae L. Gray
Notary Public

My commission expires:

