

GEORGIA BOARD OF FUNERAL SERVICE
Board Meeting Minutes – August 11, 2026
Professional Licensing Boards Division of the Secretary of State
3920 Arkwright Rd., Suite 195, Macon, Georgia 31210

Members Present:

- Bryant Hightower
- Shanna Jackson Sheats, President
- Felicia Wimberly
- Bradley Anderson

Members Absent:

- Tommy Davis
- Joe Westbury

Others Present:

- Brad Coman, Executive Director
- Melanie Foster, Licensing Supervisor *
- Kristin Mitchell, Board Support Specialist
- Robyn Henley, Licensing Analyst
- Craig Pake, Assistant Attorney General

* *via teleconference*

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Shanna Jackson Sheats, President, noted that a quorum was present, called the meeting to order at 10:09 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION

Agenda

Bryant Hightower moved, Felicia Wimberly seconded, and the Board voted to approve the August 11, 2026, meeting agenda as amended.

Minutes

Bryant Hightower moved, Felicia Wimberly seconded, and the Board voted to approve the July 14, 2026, Open Session and Executive Session meeting minutes.

Ratification List

Licenses Issued 7/9/2026 – 8/5/2026 (Total – 30): Bradley Anderson moved, Bryant Hightower seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee	License #	Licensee
FSA007486	Samantha Grubbs	EMB026757	Jonatan Owen Williams
FSA007487	Zion Ja'Quavious Barber	FD009935	Jonatan Owen Williams
FSA007488	Ty Tiana Shartelle Miller	EMB026758	Quinterris Jacobia Topping
FSA007489	Philis Laura Brown	FD009936	Quinterris Jacobia Topping
NORG000001	A.S. Turner and Sons Terramation Center	EMB026759	Jaylon D. Morrison
FEST002196	Yearby-Lester Mortuary LLC	FD009937	Jaylon D. Morrison
FSA007491	Cierstin Elaine Johnston	EMB026760	Nicole Galban
FSA007490	Eliza Faith Brunt	FD009938	Nicole Galban
FSA007492	Jada Marie Spray	FSA007495	Robert Edwin Harbin
FSA007493	Alayna Browning	FSA007494	Joshua Seth Harrison
FEST002198	Leach Funeral Home and Cremations, LLC	FSA007496	Bennie L Blackmon
FEST002197	Mason Funeral Home & Cremation Services	FSA007497	BreAnna Lynn Maddox
FUNCE000058	Kates-Boylston	FSA007498	Kelley Jo Harmon

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License #	Licensee	License #	Licensee
FSA007499	Megan Wise	FD009939	Kimberly Michelle McClure
EMB026761	Kimberly Michelle McClure	FSA007500	Sierra Rachel Post

EXECUTIVE SESSION

Bryant Hightower moved, Felicia Wimberly seconded, and the Board voted to enter Executive Session at 10:11 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-18, for the purpose of conducting applicant interviews, discussing and reviewing applications and complaints, and to hear the Attorney General's report.

At the conclusion of Executive Session, Shanna Jackson Sheats, President, declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 4:44 p.m. No votes were taken during Executive Session.

OPEN SESSION

Bryant Hightower moved, Felicia Wimberly seconded, and the motion was carried by the Board to ratify the following recommendations made during the Executive Session:

Appointments

Appearance # FUN260050 / 4813429 / 4836274 – G.M.C.A.C. – Change of FDFCC – Approved with the use of a second 90-day grace period and a public Consent Order to include a fine of \$6,500, two years of probation, and quarterly reports to include copies of all signed contracts entered into and embalming reports for any bodies embalmed for unlicensed practice/operating without an FDFCC and knowingly making misleading, deceptive, untrue, or fraudulent representation in the practice of funeral directing or embalming or in any document connected therewith.

Appearance # 4796943 – Olin L Gammage & Sons Funeral Hm Inc – Change of FDFCC from the Olin Lynn Gammage IV to William Garmon – Approved.

Appearance # 4793809 / 4830390 – N.F.H. / M.N.C. – Change of FDFCC – No show. Reschedule to next meeting.

Appearance # 4795938 / 4803128 – M.G. – Funeral Director / Embalmer by Endorsement – Approve with a public Consent Agreement to include a fine of \$18,000 and two years' probation for unlicensed practice.

Appearance # 4832024 – Revival Funeral Home LLC – Change of FDFCC from Melvin Melton to Cachet Hammond – Approved.

Appearance # 4797357 – Ford Funeral Home and Cremation – New Facility with Darren Ford as FDFCC – Approved.

Applications

Application # 4729262 – C.O.L.F.H. – Change Location – Approved pending passing closing inspection.

Application # 4740341 / 4740496 – V.R. – Reinstatement of Embalmer / Funeral Director – Approve with a public Consent Agreement to include a fine of \$1,000 for failure to disclose arrest history with requirement that licensee provide court documents showing the final disposition of the case within 10 days of adjudication, noting that the Board reserves the right take disciplinary action depending on the outcome of the case.

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Application # 4802282 – Boston's Mortuary – New Establishment with owner Clarence Boston as FDFCC. – Approved.

Application # 4793789 / 4816654 – A.M. – Funeral Director / Embalmer by Endorsement or Reciprocity – Deny – Applicant does not qualify for reciprocity and has not worked or been licensed for a minimum of three years to qualify for endorsement.

Complaints:

FUN270006 – Refer to Secretary of State's office.

FUN260201 – Table – Refer to Inspections to obtain copies of contracts.

FUN260203 – Table – Schedule a cognizant interview.

FUN260186 – Table – Schedule a cognizant interview.

FUN260185 – Table – Request complainant to provide additional information.

FUN260103 – Refer to Attorney General's Office for the following:

- Public Consent Order for facility to include a fine of \$3,900 and two years' probation aiding and abetting unlicensed practice.
- Public Consent Order for apprentice respondent #1 to include a fine of \$900 and two years' probation for unlicensed practice.
- Public Consent Order for apprentice respondent #2 to include a fine of \$400 and two years' probation for unlicensed practice.
- Public Consent Order for apprentice supervisor respondent #3 to include a fine of \$400 and two years' probation for aiding and abetting unlicensed practice.
- Public Consent Order for apprentice supervisor respondent #4 to include a fine of \$900 and two years' probation for aiding and abetting unlicensed practice.

FUN260193 – Close – No violation.

FUN260204 – Table – Refer to Inspections to obtain a statement from the owner or FDFCC.

FUN270020 – Table – Refer to Inspections to for a routine inspection.

FUN270019 – Close – No jurisdiction.

FUN270023 – Table – Refer to Inspections to for a routine inspection.

FUN260124 – Refer to Attorney General's Office to offer a Voluntary Surrender.

Executive Session Other Business

FUN260172 – Schedule for a cognizant interview.

FUN260173 – Schedule for a cognizant interview.

S.G.C.S. – Refer to Attorney General's Office for suspension of the facility license until facility is able to pass an inspection.

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FUN260026 – Facility to provide updates every 30 days until project is complete, facility has submitted application and passed preliminary inspection.

4714686 – After review of the proposal provided and questions regarding embalming room plumbing the Board tabled the review for additional information from the applicant.

Attorney General's Report

The Board reviewed and accepted the Attorney General's report, which included information on any cases referred for action and requests for advice.

FUN260041 – Amend prior motion for a public Consent Order to include a \$500 fine and two years' probation for unethical and unprofessional conduct.

Continuing Education – Bryant Hightower moved, Felicia Wimberly seconded, and the motion carried by the Board to accept the Continuing Education Committee's recommendations to approve the following continuing education courses as presented:

Provider	Course	Points
Wilbert Funeral Services	Can I Do That	1 CE
Wilbert Funeral Services	Evolution of Our Profession and Cultural Beliefs	1 CE
Wilbert Funeral Services	Artificial Intelligence Fact and Fiction	1 CE
Wilbert Funeral Services	Funeral Service Ethics	1 CE
Wilbert Funeral Services	Beyond the Transfer Helping Funeral Professionals Answer the Questions Families Ask	1 CE
NFDA	Breakout By Office	1 CE
NFDA	Leading Next Generation of Funeral Service Professionals	1 CE
NFDA	The Human Side of Leadership – Requesting 1 CE	1 CE
NFDA	Leading Through Conflict Practical Skills for Difficult Conversation	1 CE
NFDA	Washington Update How Federal Politics Are Shaping the Future of Funeral Service	1 CE
NFDA	Aged by Experience Leadership Legacy and Family Business	1 CE
NFDA	Strategic Plan and Governing Documents	1 CE
NFDA	Associations Impact Governance and Value	1 CE
NFDA	The Job Behind the Job	1 CE
NFDA	Leadership and Liability Navigating Legal Challenges in Funeral Service	1 CE
NFDA	Unlocking the Value in Cremation Metal Recycling	1 CE
The Independent Funeral Group	Decoding the Death Certificate	1 CE
The Independent Funeral Group	Funding Prearranged Funerals	1 CE
Selected Independent Funeral Homes	2026 Annual Meetin	9 CEs
Continuing Vision	Restore Program	18 CEs

OTHER BUSINESS

Docketed Orders – Bryant Hightower moved, Felicia Wimberly seconded, and the Board voted to accept the docketed orders as presented:

Type	Licensee	License/Application #	Docket #	City
OAFM	Ponders Funeral Home, Fairmount Chapel	FEST001503	2026-0826	Fairmount
OAFM	Howard Funeral Home	FEST001859	2026-0860	Ludowici
OAFM	SouthCare Cremation & Funeral Society	FEST001822	2026-0861	Stockbridge
OAFM	Love & Peace Funeral Services LLC	FEST002153	2026-0862	Alma

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Type	Licensee	License/Application #	Docket #	City
Consent Order	Vidalia Funeral Home	FEST000363	2026-0844	Vidalia
Consent Order	Bryan Melton	FD004841	2026-0863	Fitzgerald

Executive Director's Report:

The Board reviewed the Executive Director's report, which provided the Board with statistical data relevant to the processing of applications and complaints/compliance matters.

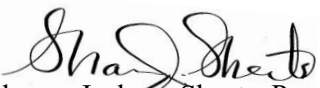
There being no further business, Shanna Jackson Sheats, President, declared the meeting adjourned at 4:47 p.m.

The next meeting of the Georgia Board of Funeral Service will be held Tuesday, September 8, 2026, at 10:00 a.m. at the Board office at 3920 Arkwright Rd. Suite 195, Macon, Georgia.

Minutes recorded by: Kristin Mitchell, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes approved on: September 8, 2026.


Shanna Jackson Sheats, President


Brad Coman, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Shanna Jackson Sheats, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Funeral Service
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On August 11, 2026, this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

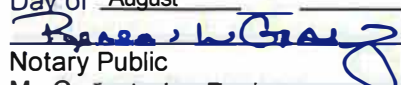
Applications and other personal information submitted by the applicants, information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.



PRESIDING OFFICER

Sworn to and subscribed before me this 11th
Day of August, 2026.


Notary Public

My Commission Expires

