

Georgia State Board of Long-Term Care Facility Administrators

Board Meeting Minutes – August 13, 2026

Professional Licensing Boards Division of the Secretary of State
3920 Arkwright Rd. Suite 195, Macon, GA 31210

Members Present:

- Norma Jean Morgan
- Staci Kennedy
- Shanna Dupree
- Kim Pitsenbarger
- Suzanne Gerhardt
- Donna Sant
- Beth Cayce
- Tim Bush

Others Present:

- Brad Coman, Executive Director
- Melanie Foster, Licensing Supervisor
- Robyn Henley, Licensing Analyst
- Kristin Mitchell, Board Support Specialist
- Sheila Guider, Assistant Attorney General

Members Absent:

- Barbara Baxter

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Shanna Dupree, Chair, noted that a quorum was present, called the meeting to order at 9:01 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION

Agenda

Donna Sant moved, Kim Pitsenbarger seconded, and the Board voted to approve the August 13, 2026, agenda.

Minutes

Kim Pitsenbarger moved, Staci Kennedy seconded, and the Board voted to approve the June 11, 2026, Open Meeting minutes and Executive Session minutes.

Ratification List

Licenses Issued 6/8/2026 through 8/9/2026 (Total – 48): Donna Sant moved, Staci Kennedy seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee
ALCA001108	Melba Hill Lovick
ALCA001107	Jasmine Lashae Gray
ALCA001109	Priya K Raghunauth
ALCA001110	Schneka Danielle Kinchen
ALCA001111	Shanita Davis
ALCA001112	Marissa Brown
ALCA001113	Noah Moore
ALCA001114	Destiny Helms
ALCA001115	Tabatha Crosby
ALCA001116	Krista L Roberts
ALCA001117	LaKeisha Bland
ALCA001118	Kendall Nicole Brown

License #	Licensee
ALCA001119	Lora Diane Osborne
ALCA001120	Renysia Estelle Fugghett
ALCA001121	Sarah Marie Walker
ALCA001122	James David Chester
ALCA001123	Tasha Renee George
ALCA001124	Carrie Lynch
ALCA001125	LaToya Blake
ALCA001126	James juhn
ALCA001127	Crystal Jones
ALCA001128	Christiane Smith
ALCA001129	Erin Smith
ALCA001130	Samantha Bearden

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License #	Licensee	License #	Licensee
ALCA001131	Monique Jones	NHAT000598	Brittnay Lashae Hudson
ALCA001132	Carolyn Slavenas	NHAT000599	Lindsay Frank
ALCA001133	Grace Williams	NHA006305	Katelyn Maderia Flores-Chavez
ALCA001134	Saron Yvette Coney	NHA006306	Amanda davis
NHAP000329	David Lynwood Prescott	NHA006307	Lacey Marie Holland
NHAS000367	Powder Springs Center for Nursing and	NHA006308	Thomas Alan Pilkington
PCHA000363	LaKeisha Bland	NHA006309	Jeffrey Seth Stanley
PCHA000364	Janice D Hunt	NHA006310	Kristen Nicole Brooks
PCHA000365	Shanita Davis	NHA006311	Ronald Varnarch Acoff III
PCHA000366	Erin Smith	NHA006312	Nicholas Carlton Williams
NHAT000596	Kyler Siddoway	NHA006313	Aryeh Abramov
NHAT000597	Amy Lynn Griffin	NHA006314	Kellie Elizabeth Pineda

EXECUTIVE SESSION

Norma Jean Morgan moved, Donna Sant seconded, and the Board voted to enter Executive Session at 9:04 a.m. in accordance with O.C.G.A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) & (4), for the purpose of discussing and reviewing applications, complaints, and to hear the Attorney General's Report.

At the conclusion of Executive Session Shanna Dupree, Chair, declared the Board meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq., at 10:59 a.m. No votes were taken in Executive Session.

OPEN SESSION

Norma Jean Morgan moved, Kim Pitsenbarger seconded, and the motion was carried by the Board to ratify the following recommendations made during the Executive Session:

Appointment:

4651720 – F.T. – Nursing Home Administrator by Reciprocity – Suzanne Gerhardt recused. Table for proof of completion of 1,000 hour AIT program in original state and verification of employment.

Applications:

4799091 – C.M.B. – Nursing Home Administrator by Reciprocity – Table for applicant interview.

4758729 – Janie Webb – Assisted Living Community Administrator by Examination – Approved.

4811118 – J.D.W. – Nursing Home Administrator by Reciprocity – Deny – State that licensee is trying to reciprocate from has less stringent requirements than those in this state, and education, experience, and training is not sufficient to qualify. Any request to appeal should include current verifications of employment showing management experience in healthcare.

4794308 / 4818325 – B.H.A. – Assisted Living Community Administrator / Personal Care Home Administrator by Reciprocity – Deny – Applicant does not meet the minimum requirements for licensure as the state that the applicant is applying for reciprocity from does not maintain a system and standard of qualifications which is substantially equivalent to those required in this state.

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Complaints:

NHA270001 – Close – No jurisdiction.

NHA270002 – Close – Refer to Department of Community Health.

NHA270003 – Close – Refer to Department of Community Health.

Attorney General's Report

The Board reviewed and accepted the Attorney General's report, which included information on any cases referred for action and requests for advice.

OTHER BUSINESS:

Executive Director's Report:

The Board reviewed the Executive Director's report, which provided the Board with statistical data relevant to the processing of applications and complaints/compliance matters for the fiscal year.

There being no further business, Shanna Dupree, Chair, declared the meeting adjourned at 11:04 a.m.

The next meeting of the Georgia State Board of Long-Term Care Facility Administrators will be held Thursday, October 8, 2026 at 9:00 am.

Minutes recorded by: Kristin Mitchell, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes approved on October 8, 2026.


Shanna Dupree, Chair


Brad Coman, Executive Director

STATE OF GEORGIA
COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A.50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A.50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question:

Comes now, Shanna Dupree, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Long-Term Care Facility Administrators.
2. I am over the age of 18 and in all other aspects, competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On August 13, 2026, this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was O.C.G.A. 43-1-2(k) and 43-1-19(h).
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

SUBJECT DISCUSSED:

Investigations including reports and deliberations

Applications

Exams (including questions, materials, and deliberations)

Attorney General's Report (certain matters of attorney/client privilege which include:

1. Pending/Potential litigation

2. Settlements (Consent Orders/Disciplinary

3. Claims

4. Administrative Proceedings

5. Judicial actions relating to the board

6. Other matters listed as closed session

Investigative Interviews if part of disciplinary

Probation Report (employer and self report)

Probation Reports (medical information)

LEGAL AUTHORITY

O.C.G.A. Sect. 43-1-19(h)(2)&(4)

O.C.G.A. Sect. 43-1-2-(k)(1)(2)

O.C.G.A. Sect. 43-1-2(k)(3)(4)

O.C.G.A. Sect. 50-14-2(1)

O.C.G.A. Sect. 43-1-19(4)

O.C.G.A. Sect. 50-18-72(G)(2)

	Executive Session Minutes	O.C.G.A. Sect 50-14-4
	Cognizant Member's Report	O.C.G.A. Sect. 43-1-2(k)(4)
	Voting	None (must be in open session)

FURTHER THE AFFIANT SAYETH NOT

PRESIDING OFFICER

Shanna Dupree

Sworn and subscribed before
me. This 13th day of August,

2026.

Renae L. Gray

Notary Public

My commission expires:

