

INSTRUCTIONS FOR APPLICATION FOR REGISTRATION AS A PROFESSIONAL ENGINEER BY COMITY

Type information on this application. Incomplete applications will be returned to the applicant without being reviewed.

Completed application and all supporting information (verifications, endorsements, references and transcripts) must be mailed in one envelope to:

Georgia State Board of Registration for Professional Engineers and Land Surveyors
237 Coliseum Drive
Macon, Georgia 31217-3858

Note: Please review the instructions and the Board Laws, Board Rules and Board Policies before calling the Board with questions.

The applicant is responsible for gathering the information from his/her endorsers, college(s) and other state boards.

1. Have each agency/institution send the item directly to you (the applicant), in a sealed envelope, signing the back flap of the envelope to ensure no tampering. *
2. Gather all sealed envelopes along with your application and send the entire package to the Georgia State Board of Registration for Professional Engineers and Land Surveyors office.
3. If the application is incomplete or one of your items is missing or opened, the entire package will be returned to you.
4. If your application contains a valid email address, you will be notified when your application is received.

** Please note that some agencies/institutions will only send information directly to the Board. In that case, those agencies/institutions should only be provided with the above-referenced address. All other agencies/institutions should adhere to the instructions in Number 1 above.*

SECTION 3: EXPERIENCE

Please complete columns Engagement # (Eng. #), Company Name, Your Title, Part Time (indicate any part-time work and indicate number of hours per week), From, To, Total Months, and Total Number of Endorsements Forms only. The rest of the page is **“For Board Use Only.”**

Account for all post-secondary (after high school) engagements in chronological order beginning with your **first held position having to do with engineering**. Beginning dates should indicate month and year. Engagements are defined as employment periods at different companies or firms and **significant** changes of responsibilities within the same company or firm. It does not mean different projects or various placements within the same company or firm unless it is a significant change in responsibility.

SECTION 4: EDUCATION

If your degree was accredited by the Engineering Accreditation Commission of ABET at the time of your graduation, transcripts must be sent from all colleges attended, whether you graduated or not. If your post-secondary education was earned in the United States, or its territories, transcripts must be sent to you in a sealed envelope for you to forward to the Board with your application.

All foreign education not accredited by the Engineering Accreditation Commission of ABET at the time of graduation shall be evaluated by NCEES Credential Evaluations to receive any educational credit as per Board Policy 03-04.

You do not need an evaluation if your degree was accredited by the Engineering Accreditation Commission of ABET at the time of your graduation. ABET also accredits some programs in other countries. If you aren't sure whether your degree program is accredited, you can search for it at ABET's website.

If your evaluation has been previously accepted by the Board for the Fundamentals of Engineering examination, you are not required to have an additional evaluation. (Revised: 5/14/13)

SECTION 5: AFFIDAVIT BY APPLICANT

The photo should be a clear head and shoulder shot, and may be a black & white or color photograph. Digital photos are acceptable. Photo should fit in the space provided. Application **MUST** be signed and officially notarized.

SECTION 6: ENDORSEMENT FORM

Endorsers: 1) should not be related to the applicant by blood or marriage; 2) should not be Board members; and 3) should have personal knowledge of applicant's professional reputation and accomplishments.

Indicate endorsement number in space provided, making sure it coincides with the numbered engagements in Section 3.

At least five endorsement forms MUST be references, either "Reference Only" or "Reference and Experience Verification", and at least three of these references MUST be a registered, active engineer (not necessarily in Georgia). Additionally, all engagements listed on Section 3: Experience, must be endorsed. One person may endorse more than one engagement on his/her Endorsement Form. It is not necessary to submit multiple endorsements for one engagement, unless you need to for the five minimum. Applicant must also ensure that endorsements provide evidence of adequate experience under the direct supervision of a Professional Engineer. Engagements that lack an endorsement from a Professional Engineer may not be accepted as viable experience towards licensure.

If you are using the Endorsement Form as a "Reference and Experience Verification" or an "Employment Verification Only", complete Section 6A: 1) Check the appropriate box; 2) Complete the front of the form, giving sufficient detail of your job duties; 3) Forward form to endorser along with a pre-addressed stamped envelope for the endorser to return it to you. If everyone familiar with your work is gone from the company, and the company is still in business, have the Personnel Department verify your work dates. If the company is closed, complete Section 6A of the form, then write at the bottom "Company Closed" after experience description.

If you worked solely for a relative, the relative may endorse the experience provided. However, he/she still may not serve as one of the five (5) required references.

Applicant to notify each Endorser that they MUST COMPLETE Sections 6B and 6C of the Endorsement Form prior to returning the form to the applicant.

Do you qualify for the SE license?

Beginning with exams administered in April of 2011, the exam prescribed by the Board for applicants whose experience is structural engineering as determined by the Board, shall be the NCEES Structural exam which consists of two 8 - hour components. 2. a. Comity applicants whose experience is structural engineering as determined by the Board and who first became registered as a Professional Engineer or Structural Engineer in another state on or after January 1 of 2011, will be required to have passed the NCEES Structural exam (totaling 16 hours) or another 16 - hour exam as approved by the Board. b. Comity applicants whose experience is structural engineering as determined by the Board, who first became registered as a Professional Engineer in another state before January 1, 2011, and who have not passed at least an 8 – hour structural exam approved by the Board, will be required to have a minimum of 60 months of structural engineering experience acceptable to the Board following the pass date of their examination

How to apply for the SE license

If you currently hold a Georgia PE license and meet the qualifications for the SE license above, you may apply for the SE using this form and paying the \$70 + \$10 processing fee. If you do not currently hold a Georgia PE application and wish to apply for the SE license, you must apply for both using this form and paying the \$140 + \$10 processing fee.

Do you hold an NCEES Record?

If you hold an NCEES Record, You only need to complete Sections 1-5 of the application. Make sure you include a copy of a Secure and Verifiable Document such as a Driver's License or Passport. A comprehensive list is part of the application materials.

| | |
|--|---|
| <p>GEORGIA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS & LAND SURVEYORS 237 COLISEUM DRIVE MACON, GA 31217-3858 (404)424-9966 www.sos.ga.gov/georgia-state-board-registration-professional-engineers-and-land-surveyors</p> <p>APPLICATION FOR REGISTRATION AS A PROFESSIONAL ENGINEER OR STRUCTURAL ENGINEER BY COMITY</p> | <p>BOARD USE ONLY</p> <p>Receipt # _____</p> <p>Fee: PE \$70 + \$10 processing fee</p> <p>SE \$70, PE&SE \$140 + \$10 processing fee</p> <p>Total Received _____</p> <p>Application # _____</p> <p>Initial _____</p> <p>Date _____</p> |
|--|---|

Additional License Types (currently or previously issued by the Georgia Professional Licensing Boards):

I am applying by comity for PE_____, SE_____, PE and SE_____. Please read the Instruction for applying for the SE license.

Original PE or SE license from the State of _____

Name as desired on license: _____
Last
First
Middle
Maiden

Names as shown on exam records or transcripts (if different):

First

Middle

Last

Social Security Number: _____ Date of Birth: _____

Physical Address (P.O. Box not acceptable):

Number and Street

Apt. No.

City/State

Zip

Mailing Address (if different):

Number and Street

Apt. No.

City/State

Zip

Telephone Number (day): _____ Telephone Number (evening): _____

E-Mail Address: _____

Affiliation (Name of firm): _____

Physical Address (P.O. Box not acceptable):

Number and Street

Apt. No.

City/State

Zip

Mailing Address (if different):

Number and Street

Apt. No.

City/State

Zip

NOTE: This information will be entered into the Division database for Accounting and Licensing purposes. All items must be completed.

NOTE: NCEES Record Holders are required to completely fill out sections 1 through 5. NCEES Record Holders are not required to submit endorsements, verification of licensure/exams or transcripts as those items are part of the NCEES Record.

SECTION 1: GENERAL INFORMATION

Date: _____

Name: _____
Last
First
Middle
Maiden

Social Security Number¹: _____ E-Mail Address: _____

Birthplace: _____ Date of Birth: _____

Home Address: _____
Number & Street
City
State/Zip

Preferred Address: _____
Number & Street
City
State/Zip

Business Phone: _____ Home Phone: _____

| | Yes | No |
|--|--------------------------|--------------------------|
| Have you ever been convicted or pled nolo contendere, pled guilty, or been given first offender status for any offense status for any offense which is a felony, misdemeanor, a crime violating a federal law involving controlled substance or dangerous drug, or a DUI or DWI? <i>If yes, provide documentation.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Have you ever had a license that was revoked, suspended, restricted, probated, or surrendered to any licensing board or agency? <i>If yes, provide documentation.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Have you ever been found liable in civil court of any misconduct, fraud, or negligence in the practice of engineering or land surveying? <i>If yes, provide documentation.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Has any professional license granted to you been revoked, suspended or otherwise sanctioned publicly or privately, or have you ever been denied license, by any board or agency in Georgia or any other state? <i>If yes, provide documentation.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Do you hold a current NCEES Record that you plan to submit? If yes, contact NCEES for record to be sent electronically to the GA Board and complete all of sections 1 through 5 of this application. | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you currently registered as a Professional Engineer in the state where you live? If no, why not? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Has your name changed since birth? If yes, why? _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Have you ever applied to this Board for registration before? If yes list when and what type of application _____ | <input type="checkbox"/> | <input type="checkbox"/> |

Which one branch of engineering do you propose to practice in the State of Georgia? _____

Designate all the special branches of engineering in which you have been examined (civil, structural, mechanical, electrical, etc.):

Present Position (your title): _____ Present Employer: _____

NOTE: It is the Board's policy for Comity applicants who practice or propose to practice Structural Engineering and have taken the PE exam in a discipline other than Structural, to have a minimum of 60 months of Structural engineering experience after successful examination acceptable to the Board at the time of application. Please see Board Policy 10-01.

¹ This information is authorized to be obtained & disclosed to State and Federal agencies pursuant to O.C.G.A. § 19-11-1 & O.C.G.A. § 20-3-295, 42 U.S.C.A. § 551 & 20 U.S.C.A. § 101.

SECTION 2: REGISTRATION

EIT-State: _____

Certificate No: _____ Date of Certification as EIT: _____

Number of hours written exam ("0" if no written examination taken): _____

PE/SE-State: _____

Certificate No: _____ Date of first registration as a PE/SE: _____

If registered by written exam, indicate number of hours for the exam ("0" if no exam taken): _____

Indicate exam options taken: _____

List all states in which you are currently registered as a PE/SE:

List other states and types of registration for which you have applied or are currently applying but do not have final notification of registration:

NOTE: If you hold an NCEES Council Record and plan to submit it in lieu of endorsements, verification of licensure/exam and transcripts, then you should completely fill out Sections 1 through 5 of this application, include a copy of your Secure and Verifiable Document and contact NCEES to have them electronically transmit your NCEES record to the Georgia Board for consideration. For further information regarding an NCEES Council Record, please contact NCEES at www.ncees.org or 1-800- 250-1396.

NOTE: If you do not hold an NCEES Council Record, you will need to bundle and send with your application:

- *Official transcripts for each college attended, whether you graduated or not*
- *Evaluation of foreign degree (if you earned your bachelor's degree outside the US) from an approved provider. If you choose not to have an evaluation, you will need to send a letter indicating so.*
- *Verification of original exam/licensure of both the EIT and PE/SE, and if different, verification of licensure from the state where you live now. If you are not licensed in your residence state, indicate in Section 1.*
- *Endorsements for all experience you list in Section 3. You must have at least five endorsements/references from five (5) individuals, three (3) of which must be currently active PE's or SE's, that are not related to you by blood or marriage, are not Board members and who have Personal Knowledge of your engineering experience, reputation and accomplishments. Applicant to notify each Endorser that they MUST COMPLETE Sections 6B and 6C of the Endorsement Form prior to returning the form to the applicant, if this is not complete, the Endorsement Form may not be accepted by the Board.*
- *Secure and Verifiable Document.*

All of the above supporting documentation must be sent to the Board in sealed envelopes, with the back flap signed to ensure no tampering. Some states/agencies/individuals prefer to send their documentation directly to the Board, which is permissible. This information will be maintained at the Board office and added to the application file upon receipt.

NOTE: Be sure to sign your application and have your signature notarized (Section 5.)

SECTION 3: ENGINEERING EXPERIENCE

Begin with your most recent engagement and list all of your engineering experience below:

| Eng # | Company/Employer Name | Your Title | Hrs/Wk | From: Mo/Yr | To: Mo/Yr | Total Months |
|--|-----------------------|------------|-------------------|----------------|--------------|-----------------|
| | | | | | | |
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| | | | | | | |
| Total # of Endorsement Forms: _____ (all engagements <i>MUST</i> be endorsed.) | | | Experience Total: | | | |

SECTION 4: EDUCATION

| High School and Location (Transcripts not needed) | | | | From: (mo/yr) | To: (mo/yr) | Date of Graduation |
|---|--|------------------|----------------|------------------|----------------|---|
| | | | | | | |
| | | | | | | |
| Colleges and Universities: (Transcripts needed from all schools ever attended listed unless applicant is submitting NCEES record) | | From: (mo/yr) | To: (mo/yr) | Total Months | Major Field | Degree Earned and Date of Graduation |
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |

SECTION 5: AFFIDAVIT BY APPLICANT

I hereby swear and affirm that all information provided in this application is true and correct to the best of my knowledge and belief. I further swear and affirm that I have read and understand the current state laws and rules and regulations of the Board for which I am applying for licensure and I agree to abide by these laws and rules.

By executing this affidavit under oath, as an applicant for a professional license, as referenced in O.C.G.A. § 50-36-1, administered by the Professional Licensing Boards Division, the undersigned applicant also verifies one of the following with respect to his/her application for a public benefit (check one):

- 1) _____ I am a United States citizen. Please submit a copy of your current Secure and Verifiable Document(s) such as driver’s license, passport, or document as indicated on the Board’s website.
- 2) _____ I am not a United States citizen, but I am either a legal permanent resident of the United States or I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. Please submit a copy of your current immigration document(s) which includes either your Alien number or your I-94 number and, if needed, SEVIS number.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e) (1), with this affidavit.

In making the above representations under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute. I also understand that any failure to make full and accurate disclosures may result in disciplinary action by the Board for which I am applying for licensure.

Executed in _____ (city), _____ (state).

Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 20_____.

Notary Public

My Commission Expires: _____

SECTION 6: ENDORSEMENT FORM

Endorser to return the Endorsement Form to the applicant in a sealed envelope with their signature across the back flap.

SECTION 6A (TO BE COMPLETED BY APPLICANT)

Applicant Name: _____
*Last**First**Middle**Maiden*

Engagement No. as listed in Section 3: _____

This endorsement is for: Reference & Experience Verification Reference Only Employment Verification Only

Georgia Law Section 43-15-15(d) states: "An application shall contain the names of not less than five persons, not related to the applicant by blood or marriage, of whom at least three shall be registered, active professional or Structural engineers...having **personal knowledge** of the experience on which the applicant predicates his qualifications."

Experience described on this form was obtained while employed by: _____
Company Name

Company Address: _____
*Number & Street**City**State/Zip**County*

For this engagement please provide name of direct supervisor: _____

Was your direct supervisor a registered PE/SE? Yes No Other _____

Endorser for this Engagement: _____

State your Title(s) & Name of Company. Describe experience (one line is not sufficient) detailing in first person the work you personally performed in design, study, review, testing or other tasks which required your engineering skills. This work should be progressive in difficulty and magnitude; demonstrate sufficient breadth and scope, not a narrow technical skill focus; and reflect the acquired ability to design and apply engineering principles to demonstrate that your judgment may be trusted on projects involving public health and safety. Do not attach resume or project lists. Experience must be verified by PE/SE associates even if you are self-employed.

| Dates | | Engagement No. | Experience Description: |
|---|-------------|----------------|-------------------------|
| From: (mo/yr) | To: (mo/yr) | | |
| | | | |
| Type of Experience | | % | |
| Engineering Design | | | |
| Engineering Studies, Reports, Evaluations | | | |
| Engineering Research, Data Preparation & Interpretation | | | |
| Other Engineering Related Activities | | | |
| Non-Engineering (including surveying) | | | |

If you need additional space, please attach additional sheets.

5. Using the interpretations below, please rate the practice and quality of performance of the applicant's engineering work. For Responsibility Progression, this is to indicate that the applicant has progressed from simple task to task having greater difficulty, complexity and the applicant is taking responsibility for his/her work.

| Type of Practice | Responsibility Progression | | Above Average | Average | Below Average | Unsatisfactory | Unknown |
|---------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | Yes | No | | | | | |
| Engineering Design | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Engineering Studies | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Engineering Data Interpretation | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Engineering Other | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Interpretations:

Above Average: Performance unquestionably of a professional level demonstrated through competence and creative ability.

Average: Work not distinguished in content or level, but adequate for engineering purposes indicating an ability, under some supervision, to produce workable design of systems and products.

Below Average: Performance needs careful checking and rather close supervision to meet requirements.

Unsatisfactory: Work of poor quality, not up to minimum professional standards. Requires review and revision by associates or supervisors before execution. Inadequate for "the purpose of safeguarding life, health and property."

Unknown: Did not review work or work with applicant in this area. Cannot determine proficiency.

6. Licensure in Georgia is not by classification of any discipline of Engineering practice. However, the Board is interested in the applicant's background and experience and appreciates your appraisal in selecting the discipline in which the applicant is most proficient. For Civil with Breath in Structural and Designated Structures refer to Board Rule 180-2-.04-Examinations for definitions to be used.

- | | | |
|---|--|---|
| <input type="checkbox"/> Agricultural and Biological Engineering | <input type="checkbox"/> Environmental | <input type="checkbox"/> Naval Architectural and Marine |
| <input type="checkbox"/> Architectural Engineering | <input type="checkbox"/> Fire Protection | <input type="checkbox"/> Nuclear |
| <input type="checkbox"/> Chemical | <input type="checkbox"/> Geotechnical | <input type="checkbox"/> Petroleum |
| <input type="checkbox"/> Civil | <input type="checkbox"/> Industrial and Systems | <input type="checkbox"/> Designated Structures (see above for instructions) |
| <input type="checkbox"/> Civil with Breath in Structural (see above for instructions) | <input type="checkbox"/> Mechanical | <input type="checkbox"/> Traffic |
| <input type="checkbox"/> Control Systems | <input type="checkbox"/> Metallurgical and Materials | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Electrical and Computer | <input type="checkbox"/> Mining and Mineral Processing | <input type="checkbox"/> Other _____ |

7. Considering the need to protect the public health, safety and welfare, in your opinion how does this applicant rank in professional competence and responsibility: Qualified Additional Experience Needed Unqualified
8. REMARKS: The Board will appreciate additional information or amplifying information regarding the applicant's engineering experience, capabilities, or limitations, if any. Use reverse side for continuation of comments, if necessary.
-

9. Based on the definition of the practice of engineering, Georgia Law 43-15-2(11), do you recommend the applicant for PE or SE licensure? Yes No

10. I certify that the above statements are true and correct to the best of my personal knowledge, not made for the purpose of aiding an unqualified applicant to become licensed but with full realization of the responsibility toward the public where the safeguarding of life, health and property is concerned or involved.

Print Name: _____
First MI Last

State of PE/SE License/Number: _____ Date Issued: _____ Discipline: _____

Present Position: _____ Firm: _____

Address: _____

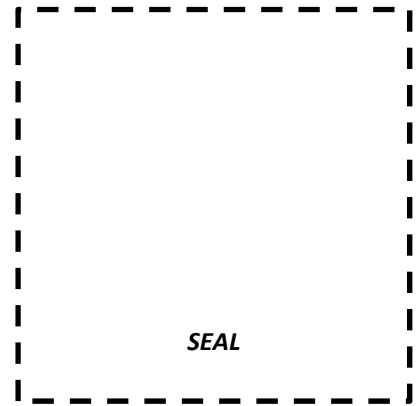
Daytime Telephone Number: _____

Signature: _____

Date: _____

If licensed, please verify using your professional engineer seal with signature.

If you do not have a Seal, the Endorser **MUST** provide documentation that the Endorser is a Licensed Professional Engineer in good standing from your State's Licensure Board. Without this documentation, the endorsement as a PE/SE will not be accepted.



PE or SE Seal MUST be included.

VERIFICATION OF OUT-OF-STATE LICENSURE EXAMINATION AND REGISTRATION

INSTRUCTIONS TO THE APPLICANT:

1. The Applicant should:
 - a. Complete his or her name and address on the top portion, upper right corner on the reverse side of this form.
 - b. Fill in the name of the state board completing this form.
 - c. Forward this form to the out-of-state board where the applicant is certified or registered.
2. **Comity Applicants** should:
 - a. Submit a form to the state of their Engineer-In-Training (EIT) and to the state of their initial Professional Engineer (PE) or Structural Engineer (SE) registration.
 - b. If registration is not currently valid in the state of the initial registration, submit a form to the state where a current valid registration is held.
 - c. If the applicant currently lives in a state other than initial licensure, submit a form to that state. If the applicant is not licensed in the state of residence, please indicate in Section 1 of the application.
3. This form may be copied if necessary.

NOTES TO APPLICANT:

1. It is the policy of some states/agencies is to only send the verification/documentation directly to the Georgia Board rather than to the applicant. This is permissible.
2. It is the policy of some states/agencies to charge a fee for verification and if so, the state will not process the request until the fee is received. Before you mail this verification request to the state Board, check their website or call them to verify their fee policy.

INSTRUCTIONS TO THE OUT-OF-STATE BOARD:

Complete Sections 1 thru 4 on the Request for Verification of Registration or Examination Form. Enter the State Name, and return to the applicant in a sealed envelope with an official signature on the back flap of the envelope to assure no tampering. The Georgia Board will not accept this form to be transmitted via e-mail or fax.

REQUEST FOR VERIFICATION OF REGISTRATION OR EXAMINATION

TO: _____

Date: _____
 Name: _____
 Street Address: _____

FROM:
 Georgia State Board of Registration for Professional
 Engineers and Land Surveyors
 237 Coliseum Drive
 Macon, Georgia 31217-3858

City, State & Zip Code: _____
 Social Security Number: _____
 DOB: ____ / ____ / ____

1. THE ABOVE NAMED PERSON WAS CERTIFIED OR REGISTERED AS:

| | Certificate No. | Date Issued | Valid Until |
|--|-----------------|-------------|-------------|
| Engineer-In-Training/Engineer Intern | _____ | _____ | _____ |
| Professional Engineer/Structural Engineer | _____ | _____ | _____ |
| Land Surveyor-In-Training/Land Surveyor Intern | _____ | _____ | _____ |
| Land Surveyor | _____ | _____ | _____ |

2. BASIS OF REGISTRATION:

| | | Hours | Results (Pass/Fail) | NCEES (Yes/No) | Exam Date |
|---------------------|-----|-------|------------------------|-------------------|-----------|
| Written Examination | FE | _____ | _____ | _____ | _____ |
| | PE | _____ | _____ | _____ | _____ |
| | SE | _____ | _____ | _____ | _____ |
| | FLS | _____ | _____ | _____ | _____ |
| Other | LS | _____ | _____ | _____ | _____ |

Examination Option _____ (Discipline)
 Oral Examination: Hours – PE/SE _____ Hours – LS _____
 EIT/LSIT Accepted from: _____
 PE/SE/LS Accepted from: _____
 Other _____

3. QUESTIONS:

- A. Has any disciplinary action ever been taken against the applicant? Yes No
- B. If so, has this disciplinary case been satisfied to the Board's requirements? Yes No

4. REMARKS: _____

By: _____
 Title: _____
 Date: _____
 Verifying State: _____

(BOARD SEAL)

(If a fee is required, please notify the applicant but do not delay the processing of this form.)



OFFICE OF SECRETARY OF STATE

PROFESSIONAL LICENSING BOARDS DIVISION

237 Coliseum Drive
Macon, Georgia 31217
(844) 753-7825

CONSENT FORM

I hereby authorize the Board of Registration for Professional Engineers and Land Surveyors ("Board") to receive any Georgia criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

Full Name (Print)

Physical Address (P.O. Boxes NOT Accepted)

Sex

Race

Date of Birth

Social Security Number

One of the following must be checked:

- This authorization is valid for 90 / 180 / ____ (circle one) days from date of signature.
- I, _____ give consent to the Board to perform periodic criminal history background checks for the duration of my licensure with this state.

Signature of Applicant

Date

Special licensure provisions (check if applicable):

- Working with mentally disabled
- Working with elder care
- Working with children

SECURE AND VERIFIABLE DOCUMENTS UNDER O.C.G.A. § 50-36-2

Issued August 1, 2011 by the Office of the Attorney General, Georgia

APPLICANT: PLEASE CHECK THE FORM OF IDENTIFICATION BELOW THAT YOU POSSESS. RETURN THIS FORM ALONG WITH A COPY OF YOUR APPROPRIATE DOCUMENTATION.

Full Name (Print)

The Illegal Immigration Reform and Enforcement Act of 2011 (“IIREA”) provides that the Attorney General shall provide and make public on the Department of Law’s website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General.” O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

- _____ A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ A driver’s license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at: <http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm> [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- _____ A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- _____ A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- _____ A driver’s license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- _____ A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- _____ A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- _____ In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]