



**APPLICATION FOR ARCHITECTURAL REGISTRATION BY RECIPROCITY  
GEORGIA STATE BOARD OF ARCHITECTS AND INTERIOR DESIGNERS**

**237 Coliseum Drive  
Macon, Georgia 31217  
Phone (404)424-9966**

<https://sos.ga.gov/board-architects-interior-designers>

Please read the instructions carefully and be familiar with the laws and rules governing the practice of an Architect in the State of Georgia. Visit the following website for information: <https://sos.ga.gov/board-architects-interior-designers>

Georgia law Code Section 43-4-11(c), as amended May 24, 2007, states:

"The applicant for a certificate of registration who has been registered as an architect by another jurisdiction shall hold a National Council of Architectural Registration Boards' certificate and a certificate of registration in such other jurisdiction, both of which shall be current and in good standing in order to meet the requirements of this subsection."

**\*\*Important\*\***

**The Board cannot process incomplete applications. If any item is missing, incomplete or incorrect, your application cannot be reviewed by the Board. Please review this application before you submit it to ensure that all information and documentation is complete and correct.**

**Application Checklist**

**The following checklist is an important part of your application. Please use this checklist to ensure that you submit a COMPLETE application.**

The \$50.00 **non-refundable** application fee + \$10.00 processing fee payable to the **Georgia State Board of Architects and Interior Designers** must be included with the application.

- \_\_\_\_\_ All items on application typed or printed
- \_\_\_\_\_ Application signed and notarized
- \_\_\_\_\_ Contact NCARB to request they transmit a copy of your current certification to the Georgia Board of Architects and Interior Designers [www.ncarb.org](http://www.ncarb.org)
- \_\_\_\_\_ Read Architect Law and Rules <https://sos.ga.gov/board-architects-interior-designers>

**NOTE:** After reading the Law & Rules of the Board and all other information listed above, if you have further questions, please contact the Georgia State Board of Architects and Interior Designers at (404)424-9966.

**Stapling slows processing. Do not staple pages or attachments. Clip if necessary.**

**For Board Use Only**

Fee \_\_\_\_\_ Paid \_\_\_\_\_  
Date \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Applicant # \_\_\_\_\_



**GEORGIA STATE BOARD OF ARCHITECTS AND INTERIOR DESIGNERS**  
237 Coliseum Drive  
Macon, GA 31217  
(404)424-9966

<https://sos.ga.gov/board-architects-interior-designers>

**APPLICATION FOR ARCHITECTURAL REGISTRATION BY RECIPROCIITY**

**FEE - \$50.00 +\$10.00 processing fee– Non Refundable**

**Payable to the Georgia State Board of Architects and Interior Designers**

**NAME** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_  
(If different) Street/P. O. Box City State Zip Code

**PHYSICAL ADDRESS** \_\_\_\_\_  
Number and Street (P. O. Box not acceptable) City State Zip Code

\_\_\_\_\_  
**TELEPHONE NUMBER DAY**

\_\_\_\_\_  
**TELEPHONE NUMBER EVENING**

**SOCIAL SECURITY NUMBER** \* \_\_\_\_\_

\*This information is authorized to be obtained & disclosed to State & Federal agencies pursuant to O.C.G.A. § 19-11-1 & O.C.G.A. § 20-3-295, 42 U.S.C.A. § 551 & 20 U.S.C.A. § 1001

**DATE OF BIRTH** \_\_\_\_\_

**E-MAIL ADDRESS** \_\_\_\_\_

**FAX NUMBER** \_\_\_\_\_

**REGISTRATION HISTORY:**

Have you been previously registered in the jurisdiction to which you are now applying?

\_\_\_\_\_ yes \_\_\_\_\_ no

Jurisdiction of original architectural registration: \_\_\_\_\_

Is registration currently in good standing? \_\_\_\_\_ yes \_\_\_\_\_ no  
(If no, explain on supplemental sheet)

**Other registrations:** (Please use separate sheet if necessary)

Jurisdiction: \_\_\_\_\_ Registration No.: \_\_\_\_\_

Date Acquired: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
Jurisdiction: \_\_\_\_\_ Registration No.: \_\_\_\_\_

Date Acquired: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
Jurisdiction: \_\_\_\_\_ Registration No.: \_\_\_\_\_

Date Acquired: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

## BACKGROUND QUESTIONS

*If the answer to any of the following questions is "yes", please attach a detailed explanatory statement*

1. Have you or any agent of your firm practiced, or solicited architectural work or represented yourself as an architect in Georgia prior to having been licensed? yes no
2. Have you been disciplined by any occupational licensing board? yes no
3. Are you currently under investigation by any occupational licensing board? yes no
4. Has your registration been denied, suspended or revoked in any jurisdiction? yes no
5. Have you surrendered or allowed a registration to lapse in any jurisdiction due to any action pending or threatened? yes no
6. Have you signed any legal document that settles a dispute or charges against you brought by a Registration Board or a Court of Law? yes no
7. Have you been found by a Court or Registration Board to have violated the architectural registration laws or the professional/occupational laws of any jurisdiction? yes no
8. Have you entered into a negotiated settlement with regard to professional or occupational registration laws? yes no
9. Have you ever been convicted of a felony, any crime involving moral turpitude, a misdemeanor involving fraud, deceit or misrepresentation or been convicted of any crime other than a minor traffic violation in any jurisdiction? (If yes, please list date(s) crime(s) and submit a copy of the court judgment(s), as well as a letter from you explaining the circumstances surrounding your conviction. yes no
10. Are there any felony/criminal charges now pending against you? yes no

### The applicant agrees as follows:

- I will not represent myself as an architect or offer to perform architectural services in Georgia until this application is approved and an architect's license has been granted by the Georgia State Board of Architects and Interior Designers.
- No agent of my firm will offer to perform or contract to perform architectural services in this jurisdiction until the application process is completed and an architect's license has been granted by this Board.
- I have read the Architectural laws and Rules of the Georgia State Board of Architects and Interior Designers and I am qualified to practice architecture in this jurisdiction.
- I acknowledge that making a false statement to the above questions may subject me to disciplinary action including, but not limited to, immediate revocation or suspension of my registration.

**Is your NCARB Certification current and in good standing?** yes no

**AFFIDAVIT**

I hereby swear and affirm that all information provided in this application is true and correct to the best of my knowledge and belief. I further swear and affirm that I have read and understand the current state laws and rules and regulations of the Georgia State Board of Architects and Interior Designers, and I agree to abide by these laws and rules, as amended from time to time.

By signing this application, electronically or otherwise, I hereby swear and affirm one of the following to be true and accurate pursuant to O.C.G.A. § 50-36-1:

1) \_\_\_\_\_ I am a United States citizen 18 years of age or older. **Please submit a copy of your current Secure and Verifiable Document(s) such as driver's license, passport, or other document as indicated on the following page of the application.**

2) \_\_\_\_\_ I am not a United States citizen, but I am a legal permanent resident of the United States 18 years of age or older, or I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older with an alien number issued by the Department of Homeland Security or other federal immigration agency. **Please submit a copy of your current immigration document(s) which includes either your Alien number or your I-94 number and, if needed, SEVIS number.**

In making the above attestation, I understand that any failure to make full and accurate disclosures may result in disciplinary action by the Georgia State Board of Architects and Interior Designers and/or criminal prosecution.

\_\_\_\_\_  
Signature of Applicant

I certify that the above applicant this day produced the foregoing application to the Georgia State Board of Architects and Interior Designers to me.

Subscribed and sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

SEAL

My Commission Expires \_\_\_\_\_

## Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

Issued August 1, 2011 by the Office of the Attorney General, Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 (“IIREA”) provides that “[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law’s website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General.” O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

A driver’s license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at: <http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm> [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

A driver’s license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]