

Nonprofit Request for Letter of Exemption

**Please read before completing this form**

**A letter of exemption must be obtained from the Commission prior to the date of the auction if any of the following apply:**

1. Where funds are to be used by a nonprofit organization for the preservation of wildlife or its habitats.
2. Any person acting as an auctioneer in the auction of livestock, forest products, or farm products in an auction facility which is licensed and bonded under the provisions of Article 3 of Chapter 6 of Title 4 or in an auction facility which is licensed under Code Section 10-4-101.
3. Any youth livestock auction, sponsored by a 4-H Club or the Future Farmers of America.

**A letter of exemption is not required for the following:**

1. Any person acting as a receiver, trustee in bankruptcy, administrator, executor, or any such person acting under order of any court.
2. Any nonprofit organization conducting an auction where the funds are to be used in a way as to benefit persons with physical or mental disabilities or disorders or for research related to cures or prevention of such disabilities or disorders.
3. Students of approved auctioneering schools during the term of their course of study.
4. Any person conducting a public sale of personal property pursuant to the provisions of Code Section 10-4-213.
5. Ringpersons as defined in Code Section 43-6-1.

**None of the above apply**

Any organization or entity that is not included in the exceptions to the operation of Title 43 Chapter 6 pursuant to O.C.G.A. § 43-6-24, shall be required to hire a licensed auctioneer to conduct the auction(s) and said licensed auctioneer is required to fill out an application for Company Exemption on behalf of the organization or entity. To obtain a Company Exemption, complete and submit the Exempt Auction Company Application, which can be found on the Board's website under the *Application/Form Downloads* section.

**GEORGIA AUCTIONEER COMMISSION**  
237 Coliseum Drive  
Macon, Georgia 31217  
Phone 404-424-9966  
[www.sos.ga.gov/plb/auctioneer](http://www.sos.ga.gov/plb/auctioneer)

**Nonprofit Request for Letter of Exemption**

Name of Organization: \_\_\_\_\_  
(as it appears in advertisements, auction documents, etc.)

Mailing Address: \_\_\_\_\_

Physical Location of Organization (if different from mailing address): \_\_\_\_\_

Name: \_\_\_\_\_  
(President, Secretary, or Managing Member of Organization Filing for the Exemption)

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Fill in all that apply:**

1. **If the funds are to be used for the preservation of wildlife or its habitats, are you a nonprofit organization?** \_\_\_\_\_ (yes) \_\_\_\_\_ (no)  
\*If yes, attach a copy of the organization's IRS 501(c)(3) Determination Letter and the Employer Identification Number ("EIN"):  
(EIN#) \_\_\_\_\_

2. **Is the auction a youth livestock auction, sponsored by a 4-H Club or the Future Farmers of America?** \_\_\_\_\_ (yes) \_\_\_\_\_ (no)  
\*If yes, please provide the name of the 4-H Center or the Future Farmers of America chapter that is sponsoring the auction:  
\_\_\_\_\_

3. **Will any person acting as an auctioneer in the auction of livestock, forest products, or farm products be conducting the auction in an auction facility which is licensed and bonded under the Provisions of Article 3, Chapter 6, of Title 4 or in an auction facility which is licensed under Code Section 10-4-101?** \_\_\_\_\_ (yes) \_\_\_\_\_ (no)  
\*If yes, provide the license number issued by the Department of Agriculture of the State of Georgia, the name of the license holder, and the expiration date of the license: \_\_\_\_\_  
(license number, name of license holder, and expiration date of license)

A copy of the surety bond, and the name, phone number and address of the surety: \_\_\_\_\_  
\_\_\_\_\_  
(name, phone number and address of the surety)

The bond number: \_\_\_\_\_

The name of the principal: \_\_\_\_\_

The name of the obligee: \_\_\_\_\_

The amount of the bond: \_\_\_\_\_

The date on which the bond was executed: \_\_\_\_\_

The name of the person who signed for the surety: \_\_\_\_\_

**Auction Site Sale Information:**

Date(s) of Auction: \_\_\_\_\_

Physical Location of Auction Site: \_\_\_\_\_  
(street address, city, state, zip)

I hereby swear and affirm that all information provided in this application is true and correct to the best of my knowledge and belief. I further swear and affirm that I have read and understand the current state laws and rules and regulations of the Georgia Auctioneers Commission, and I agree to abide by these laws and rules, as amended from time to time.

In making the above attestation, I understand that any failure to make full and accurate disclosures may result in disciplinary action by the Georgia Auctioneers Commission and/or criminal prosecution.

State \_\_\_\_\_

\_\_\_\_\_  
Print Name of Applicant

County of \_\_\_\_\_

Subscribed and sworn to before me this

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_  
(SEAL)