

**Georgia Secretary of State
Professional Licensing Boards Division**

Used Motor Vehicle Dealers

**License Renewal
Continuing Education Audit**

YOU MAY RENEW YOUR LICENSE ONLINE WITH SUBMISSION OF A CONTINUING EDUCATION (CE) AUDIT. FOLLOW THE ONLINE RENEWAL INSTRUCTIONS AND THEN MAIL DOCUMENTATION OF YOUR CE HOURS ALONG WITH THIS FORM TO:

**PROFESSIONAL LICENSING BOARDS DIVISION
USED MOTOR VEHICLE DEALER BOARD
237 COLISEUM DR.
MACON, GA 31217**

Alternatively, you may email this form and required documentation to the board at AEvans@sos.ga.gov.

CONTINUING EDUCATION: Visit www.sos.ga.gov to review Board Rule Section 681-13 regarding CE requirements. To renew your license, you must have completed the required Continuing Education points as stated in Board Rule 681-13-.02 by the expiration date of your license.

Renewal Process:

1. Go through the online license renewal process
2. Complete the form below, providing the requested information
3. Attach copy(ies) of proof of your continuing education (CE) (i.e., certificate). **Do not send original certificates. Original(s) will not be returned.**
4. Mail the renewal form and the documentation of continuing education to the address shown above. **Do NOT include your payment with this form.**
5. Alternatively, you may email this form and required documentation to AEvans@sos.ga.gov.

**This is not a renewal application. This is only a CE Audit form.
Do not attach your renewal fee to this form.**



Include this bottom portion with your mailed documents.

**After you renew online, you must mail proof of your Continuing Education to:
Professional Licensing Boards Division
Used Motor Vehicle Dealer Board
237 Coliseum Drive
Macon, GA 31217**

License #: _____
Name : _____
Address : _____

Email : _____