

SECRETARY OF STATE PROFESSIONAL
LICENSING BOARDS DIVISION
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DOCUMENT SUBMISSION COVER SHEET

Please use this form as a cover sheet for submitting your document(s) for initial application or for renewal of your professional license. You may fax your document(s) along with this cover sheet directly to the Board office using the fax number below which corresponds to your profession, or you may mail your document(s) along with this cover sheet to the Board office at the address listed above, or you may email them to svd@sos.ga.gov. Be sure the document(s) you are faxing are legible. Failure to provide legible documents will delay your renewal.

Print Name: _____

Print Complete Professional License No.: _____
if renewing your license. (Examples: RN123456 or UCAR12345)

If applying for a new license, print type of license you are applying for here: _____

Email to Trades1@sos.ga.gov for the following:

Architects/Interior Designers
Chiropractic Examiners Engineers
& Land Surveyors Foresters
Geologists
Landscape Architects

Use Fax No. 1-866-888-1176 for the following:

Barbers & Cosmetology
Librarians
Used Motor Vehicle Dealers
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Use Fax No. 1-866-888-8026 for the following:

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Auctioneers
Long-Term Care Facility Administrators
Funeral Director & Embalmers Private
Detectives/Security Guards
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Email to Trades4@sos.ga.gov for the following:

Conditioned Air Contractors
Electrical Contractors Low
Voltage Contractors Plumbing
Contractors
Residential/General Contractors Utility
Contractors

Email to PLB-Healthcare2@sos.ga.gov:

Athletic Trainers
Massage Therapists
Occupational
Therapists
Physical Therapists
Podiatry
Veterinary Medicine

Use Fax No. 1-866-888-7127 for the following:

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Dispensing Opticians
Hearing Aid Dealers & Dispensers
Optometry
Professional Counselors/Social
Workers/ Marriage and Family
Therapists Psychologists
Speech Language Pathologists & Audiologists

Email to: nursing@sos.ga.gov for the following:

Nursing (APRN/RN/LPN)
Music Therapy
Lactation
Consultants

Email to: svd@sos.ga.gov for the following:

Immigration Assistance Providers
Trauma Scene Waste Management