

**NOTICE OF INTENT TO ADOPT PROPOSED NEW CHAPTER AND RULES FOR  
THE  
GEORGIA BEHAVIOR ANALYST LICENSING BOARD  
BOARD RULE CHAPTER 75-6 ADMINISTRATIVE PROCESSING,  
BOARD RULE 75-6-.01 ADMINISTRATIVELY PROCESSED APPLICATIONS AND  
BOARD RULE 75-6-.02 COGNIZANT REVIEW  
AND NOTICE OF PUBLIC HEARING**

**RULE CHAPTER:**

**75-6 Administrative Processing**

**RULES:**

**75-6-.01 Administratively Processed Applications**

**75-6-.02 Cognizant Review**

**TO ALL INTERESTED PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia Behavior Analyst Licensing Board (hereinafter “Board”) proposes new Board Rule Chapter 75-6 Administrative Processing containing proposed Board Rules 75-6-.01 Administratively Processed Applications and 75-6-.02 Cognizant Review (hereinafter “proposed rule(s)”).

This notice, an exact copy of the proposed rule(s), and a synopsis of the proposed rule(s) are being sent to all persons who have requested, in writing, to be included on a notification list. This notice, an exact copy of the proposed rule(s), and a synopsis of the proposed rule(s) may also be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 3920 Arkwright Road, Suite 195, Macon, Georgia 31210. The documents will also be available for review on the Board’s website at <https://sos.ga.gov/georgia-behavior-analyst-licensing-board>. Copies may also be requested by contacting the Board office at (404) 424-9966.

The public will have an opportunity to comment upon and provide input into the proposed rule(s) at a public hearing to be held at **9:15 a.m., on Thursday, December 18, 2025**, via teleconference using WEBEX. Please see the Board’s website for information on how to join the meeting via teleconference.

Interested parties affected by the proposed rule(s) may submit written comments to the Board no later than the close of business on **Thursday, December 11, 2025**. Written comments must be legible, signed, contain contact information from the maker (address, telephone number, email address), and addressed to Todd Zandrowicz, Division Director, Secretary of State, Professional Licensing Boards Division, Georgia Behavior Analyst Licensing Board, 3920 Arkwright Road, Suite 195, Macon, Georgia 31210. Written comments may also be submitted by email to [PLB-Healthcare1@sos.ga.gov](mailto:PLB-Healthcare1@sos.ga.gov).

During the public hearing, anyone may present data, make a statement, comment, or offer a viewpoint or argument, whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements will be limited to five (5) minutes per person.

The Board voted to post this Notice of Intent at its meeting on January 23, 2025. The Board also voted that the formulation and adoption of these proposed rule(s) does not impose an excessive regulatory cost on any licensee, and any cost to comply with the proposed rule(s) cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-7A-3, 43-7A-4 and 43-7A-5.

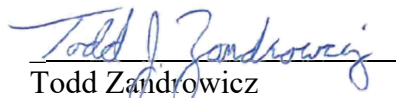
Additionally, the Board voted that it was neither legal nor feasible in meeting the objectives of O.C.G.A. §§ 43-7A-3, 43-7A-4 and 43-7A-5 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of these proposed rule(s) will impact every licensee in the same manner and each licensee is independently licensed in the practice of Applied Behavior Analysis.

According to the Department of Law of the State of Georgia, the Georgia Behavior Analyst Licensing Board has the authority to adopt the proposed rule(s) pursuant to authority contained in O.C.G.A. §§ 43-7A-3, 43-7A-4 and 43-7A-5.

For further information, contact the Board office at (404)-424-9966.

This notice is given in compliance with O.C.G.A. § 50-13-4.

This the 12th day of November, 2025.



Todd Zandrowicz

Division Director

Professional Licensing Boards Division

Posted: Nov 12, 2025

**SYNOPSIS OF PROPOSED NEW CHAPTER AND RULES FOR THE GEORGIA  
BEHAVIOR ANALYST LICENSING BOARD, BOARD RULE CHAPTER 75-6  
ADMINISTRATIVE PROCESSING, BOARD RULE 75-6.01 ADMINISTRATIVELY  
PROCESSED APPLICATIONS AND BOARD RULE 75-6.02 COGNIZANT REVIEW**

**Purpose:** Provide means for administrative processing of applications by Board staff. Provide means for appointment of cognizant to review applications/complaints on behalf of the Board before they are presented to the Board for vote of resolution.

**Chapter 75-6 Administrative Processing**

**Rule 75-6.01 Administratively Processed Applications**

- (1) The Board approves the administrative issuance of licenses by application, reinstatement, or reciprocity between meetings for applicants who:
  - (a) meet all the current requirements for licensure in Georgia.
  - (b) have not been disciplined by any other board.
  - (c) have never been determined by a court or board order to be unable to practice by reason of illness, or received treatment for chemical dependence, drugs, and/or alcohol.
- (2) The Board will review any application with an affirmative answer to the conviction question that falls outside of the established Board policy.
- (3) The Board will review any application with an affirmative answer to any Board sanction question.
- (4) Administratively issued licenses, including reinstatement, are considered for a vote to ratify at the next regularly scheduled board meeting.

Statutory Authority: O.C.G.A. §§ 43-7A-4 and 43-7A-5

**Rule 75-6-.02 Cognizant Review**

The Board has elected at least one Board member to work as cognizant on behalf of the Board to review applications and/or complaint/disciplinary matters. All disciplinary/complaint cases reviewed by the cognizant are brought before the Board for a vote of resolution.

Statutory Authority: O.C.G.A. §§ 43-7A-3 and 43-7A-4.

**RULES  
OF THE  
GEORGIA BEHAVIOR ANALYST LICENSING BOARD  
CHAPTER 75-6  
ADMINISTRATIVE PROCESSING  
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