

**NOTICE OF INTENT TO ADOPT PROPOSED AMENDMENTS TO THE
GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
BOARD RULE CHAPTER 671-3 LICENSE REQUIREMENTS,
BOARD RULE 671-3-.01 APPLICATION. AMENDED, BOARD RULE 671-3-
.09 REINSTATEMENT OF A LICENSE, AND PROPOSED BOARD RULE 671-
3-.14 RECIPROCITY
AND NOTICE OF PUBLIC HEARING**

**Rule 671-3-.01 Application. Amended
Rule 671-3-.09 Reinstatement of a License
Proposed Rule 671-3-.14 Reciprocity**

TO ALL INTERESTED PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Occupational Therapy (hereinafter “Board”) proposes amendments to Board Rule Chapter 671-3 License Requirements, Board Rule 671-3-.01 Application. Amended, Board Rule 671-3-.09 Reinstatement of a License, and Proposed Board Rule 671-3-.14 Reciprocity (hereinafter “proposed rule(s)”).

This notice, an exact copy of the proposed rule(s), and a synopsis of the proposed rule(s) are being sent to all persons who have requested, in writing, to be included on a notification list. This notice, an exact copy of the proposed rule(s), and a synopsis of the proposed rule(s) may also be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 3920 Arkwright Road, Suite 195, Macon, Georgia 31210. The documents will also be available for review on the Board’s website at <https://sos.ga.gov/page/georgia-state-board-occupational-therapy-rules-and-laws>. Copies may also be requested by contacting the Board office at (404) 424-9966.

The public will have an opportunity to comment upon and provide input into the proposed rule(s) at a public hearing to be held at **9:30 a.m., Friday, November 6, 2026**, via WebEx. Please see Board’s website for information on how to join the meeting via WebEx.

Interested parties affected by the proposed rule(s) may submit written comments to the Board no later than close of business on **Friday, October 30, 2026**. Written comments must be legible, signed, contain contact information from the maker (address, telephone number, email address), and addressed to Todd Zandrowicz, Division Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Occupational Therapy, 3920 Arkwright Road, Suite 195, Macon, Georgia 31210. Written comments may also be submitted in a PDF format to PLB-Healthcare2@sos.ga.gov.

During the public hearing, anyone may present data, make a statement, comment, or offer a viewpoint or argument, whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be

submitted for the official record. Oral statements will be limited to three (3) minutes per person.

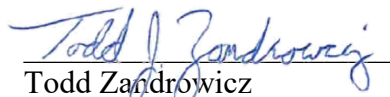
The Board voted to post this Notice of Intent at its meeting on February 6, 2026. The Board also voted that the formulation and adoption of these proposed rule(s) does not impose an excessive regulatory cost on any licensee, and any cost to comply with the proposed rule(s) cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-3, 43-1-19, 43-1-25, 43-28-7, 43-28-8, 43-28-9, 43-28-10, 43-28-11, 43-28-13, 43-28-14 and 50-36-1. Additionally, the Board voted that it was neither legal nor feasible in meeting the objectives of O.C.G.A. §§ 43-1-3, 43-1-19, 43-1-25, 43-28-7, 43-28-8, 43-28-9, 43-28-10, 43-28-11, 43-28-13, 43-28-14 and 50-36-1 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of these proposed rule(s) will impact every licensee in the same manner, and each licensee is independently licensed in the field of occupational therapy.

According to the Department of Law of the State of Georgia, the Georgia State Board of Occupational Therapy has the authority to adopt the proposed rule(s) pursuant to authority contained in O.C.G.A. §§ 43-1-3, 43-1-19, 43-1-25, 43-28-7, 43-28-8, 43-28-9, 43-28-10, 43-28-11, 43-28-13, 43-28-14 and 50-36-1.

For further information, contact the Board office at (404) 424-9966.

This notice is given in compliance with O.C.G.A. § 50-13-4.

This the 2nd day of October, 2026.



Todd Zandrowicz
Division Director
Professional Licensing Boards Division

Posted: 10.02.2026

**SYNOPSIS OF PROPOSED CHANGES TO THE
GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
BOARD RULE CHAPTER 671-3 LICENSE REQUIREMENTS,
BOARD RULE 671-3-.01 APPLICATION. AMENDED**

Purpose: The purpose of the proposed amendments is to give notice to applicants regarding the requirements for licensure. The changes provide clarity to the application process and ensure that the Board has the necessary information to determine if an applicant is safe and competent to practice in accordance with state and national standards. The proposed amendments clarify and simplify the language within the rule relevant to obtaining a satisfactory fingerprint/background check result as a first-time applicant. Additionally, the proposed amendment clarifies that an official transcript must be provided directly from a recognized accredited educational institution/program recognized by the board, or from an authorized third party, such as a parchment service, and that it must show area of study and degree conferred. The amendment ensures applicants understand the requirement to adhere to the provisions of O.C.G.A. § 43-28-9(a)(5) so that the Board can decide as to whether they have a criminal record which would preclude them from practicing safely. The amendments provide language clarifying the requirement that applicants provide proof of passing the National Board for Certification in Occupational Therapy (NBCOT) exam and intentionally restate the statutory provision concerning any applicant who has failed the exam three times or more as applicants often fail to review the law requirements.

Rule 671-3-.01 Application. Amended

- (1) Any occupational therapist or occupational therapy assistant who plans to practice as a licensed occupational therapist or licensed occupational therapy assistant in the State of Georgia shall apply for licensure to the Board, ~~on forms provided as~~ as prescribed by the Board.
- ~~(2) In order to meet the Georgia requirements for licensure, an applicant must submit an affidavit stating that the applicant is a U.S. citizen or an affidavit stating that the applicant is lawfully present in the U.S. under federal immigration law and O.C.G.A. § 50-36-1(f)(1).~~
- ~~(23)~~ Proof of Lawful presence in the U.S. must be documented by:
 - (a) submitting an identification document listed as a secure and verifiable document on the list maintained by the Office of the Attorney General under O.C.G.A. § 50-36-1; and,
 - (b) an affidavit of citizenship that complies with the provisions of federal immigration law and O.C.G.A. § 50-36-1(f)(1)(B).
- ~~(4) Both the secure and verifiable document and affidavit of citizenship must be submitted to the Board to complete the licensure application.~~

- (35) A transcript providing the area of study and degree conferred must be provided from an accredited education program in occupation therapy recognized by the Board.
- (4) Satisfactory results from a fingerprint record check report conducted by the Georgia Crime Information Center and the Federal Bureau of Investigation, as determined by the Board. The applicant shall be responsible for all fees associated with the performance of such background.
- (5) Applicants must provide proof of passing the NBCOT examination for occupational therapists or occupational therapy assistants. Applicants who fail the examination three times or more may be required to demonstrate competency in a manner deemed appropriate by the Board.
- (6) If the applicant has been employed in the field of occupational therapy, a verification of employment must be provided. If the applicant has not practiced in the field of occupational therapy within five (5) years, the applicant will be required to complete a supervised clinical experience.
- (a) Applicants required to complete a supervised clinical experience must submit Limited Permit Supervised Clinical Practice Agreement Form.
- (b) Upon completion of the supervised clinical experience, an applicant must cause the supervisor to submit a Supervised Clinical Practice Evaluation Form verifying the 320 hours of clinical experience under the supervision of a licensed occupational therapist, pursuant to Rule 671-3-.06, for Board approval.
- (7) Applicants for occupational therapy or occupational therapy assistant licensure in Georgia must be all requirements for licensure as defined within the statute and Board Rules prior to issuance of a license.

AUTHORITY: O.C.G.A. §§ 43-1-3, 43-1-19, 43-1-25, 43-28-7, 43-28-8, 43-28-9, 43-28-10, 43-28-11 and 50-36-1.

**SYNOPSIS OF PROPOSED CHANGES OF TO THE
GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
BOARD RULE CHAPTER 671-3 LICENSURE REQUIREMENTS,
BOARD RULE 671-3-.09 REINSTATEMENT OF A LICENSE**

Purpose: To ensure that the requirements for reinstatement align with the statutes and other board rules with similar provisions. The proposed amendments remove information asymmetries for applicants and their clinical supervisors regarding the information which must be presented for a supervised clinical experience to be considered by the Board. Additionally, the proposed amendment outlines what may occur should the applicant's supervised clinical experience evaluation reveals that the applicant has engaged in unprofessional conduct.

Rule 671-3-.09 Reinstatement of a License. Amended.

- (1) Reinstatement of an expired license is within the discretion of the Board.
- (2) A license may be reinstated by submission of the following:
 - (a) Application for Reinstatement with appropriate fee; and
 - (b) Documentation of the completion of twenty-four (24) continuing education hours in accordance with Board rule **671-3-.08 Renewal of License/Penalties/Continuing Education Requirements** obtained within the two (2) year period prior to the date of the application.
 - (c) Verification of current license in another state, if applicable; and
 - (d) Verification of Employment verifying last date of practice in Occupational Therapy, on the Board form, completed by the employer.
- (3) An applicant for reinstatement of a license who has **not** practiced within five (5) years must also submit the following:
 - (a) ~~Form A (Supervised Clinical Experience)~~ A complete Form B (Limited Permit Supervised Clinical Experience Form) indicating who will provide 320 hours of direct supervised clinical experience with and a description of the training which meets the requirements of an accredited or approved occupational therapy or occupational therapy assistant curriculum for Board approval. Upon approval by the Board a limited permit will be issued.
 - (b) Upon completion of the direct supervised clinical experience, ~~and~~ the applicant's supervisor must submit a complete Form C (Supervised Clinical Practice Evaluation Form) ~~B (Certification of Completion of Supervised Clinical Experience)~~ verifying

the 320 hours of clinical ~~experience~~practice was completed under the direct supervision of a licensed occupational therapist, pursuant to Rule [671-3-.06\(3\)](#), and meets the standards indicated on the form. Upon ~~for Board~~ approval by the Board, a license will be issued.

- (c) If the Board receives an evaluation indicating that the applicant exhibited unprofessional conduct, the Board may exercise any of the powers granted in Code Sections 43-1-19 and 43-28-13 in the manner provided by the rules and regulations adopted by the Board and in accordance with Chapter 13 of Title 50, the “Georgia Administrative Procedure Act.”

AUTHORITY: O.C.G.A. §§ 43-1-19, 43-1-25, 43-28-7, 43-28-13 and 43-28-14.

**SYNOPSIS OF PROPOSED CHANGES OF TO THE
GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
BOARD RULE CHAPTER 671-3 LICENSE REQUIREMENTS,
PROPOSED BOARD RULE 671-3-.14 RECIPROCITY**

Purpose: The purpose of the proposed amendment is to clarify the process for applying for licensure by reciprocity in accordance with the Occupational Therapy statute. The amendment will help the Board to evaluate a candidate's suitability and existing knowledge and skills for licensure. The rule restates the statute to ensure that applicants and the public are on notice as to what is required to apply by reciprocity since the occupational therapy practice act does not define the process of reciprocity in the same manner as other licensing statutes.

Rule 671-3-.14 Reciprocity

- (1) Pursuant to O.C.G.A. § 43-28-11, the board may waive the examination and grant a license to any applicant who shall present proof of current licensure as an occupational therapist or an occupational therapy assistant in another state, the District of Columbia, or territory of the United States, which requires standards for licensure considered by the board to be equivalent to the requirements for licensure of this article.
- (2) Applicants by reciprocity must submit:
 - (a) An affidavit stating that the applicant is a U.S. citizen or an affidavit stating that the applicant is lawfully present in the U.S. under federal immigration law and O.C.G.A. § 50-36-1(f)(1).
 - (b) A secure and verifiable document on the list maintained by the Office of the Georgia Attorney General under O.C.G.A. § 50-36-1;
 - (c) A transcript providing the area of study and degree conferred must be provided from an accredited educational program in occupational therapy recognized by the board.
 - (d) Satisfactory results from a fingerprint record check report conducted by the Georgia Crime Information Center and the Federal Bureau of Investigation, as determined by the Board. The applicant shall be responsible for all fees associated with the performance of such background.
 - (e) Proof of passing an occupational therapy examination which is not administered by the National Certification Board in Occupational Therapy (NBCOT) that is approved in another state, the District of Columbia, or territory of the United States.

- (f) Verification of current licensure, in good standing, from another state, the District of Columbia, or territory of the United States, which requires standards for licensure considered by the board to be equivalent to the requirements in Georgia.
- (g) If the applicant has been employed in the field of occupational therapy, a verification of employment form must be provided from the employer. If the applicant has not practiced in the field of occupational therapy within five (5) years, the applicant will be required to complete a supervised clinical experience.

 - (i) Applicants required to complete a supervised clinical experience must submit Limited Permit Supervised Clinical Practice Agreement Form.
 - (ii) Upon completion of the supervised clinical experience, an applicant must cause the supervisor to submit a Supervised Clinical Practice Evaluation Form verifying the 320 hours of clinical experience under the supervision of a licensed occupational therapist, pursuant to Rule 671-3-.06, for Board approval.

AUTHORITY: O.C.G.A. §§ 43-28-11 and 50-36-1.

RULES
OF
GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
CHAPTER 671-3
LICENSE REQUIREMENTS
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671-3-.14 Reciprocity

Rule 671-3-.01 Application. Amended

- (1) Any occupational therapist or occupational therapy assistant who plans to practice as a licensed occupational therapist or licensed occupational therapy assistant in the State of Georgia shall apply for licensure to the Board, as prescribed by the Board.
- (2) Proof of lawful presence in the U.S. must be documented by:
 - (a) submitting an identification document listed as a secure and verifiable document on the list maintained by the Office of the Attorney General under O.C.G.A. § 50-36-1; and,
 - (b) an affidavit of citizenship that complies with the provisions of federal immigration law and O.C.G.A. § 50-36-1(f)(1)(B).
- (3) A transcript providing the area of study and degree conferred must be provided from an accredited education program in occupation therapy recognized by the Board.
- (4) Satisfactory results from a fingerprint record check report conducted by the Georgia Crime Information Center and the Federal Bureau of Investigation, as determined by the Board. The applicant shall be responsible for all fees associated with the performance of such background.
- (5) Applicants must provide proof of passing the NBCOT examination for occupational therapists or occupational therapy assistants. Applicants who fail the examination three times or more may be required to demonstrate competency in a manner deemed appropriate by the Board.

- (6) If the applicant has been employed in the field of occupational therapy, a verification of employment must be provided. If the applicant has not practiced in the field of occupational therapy within five (5) years, the applicant will be required to complete a supervised clinical experience.
- (a) Applicants required to complete a supervised clinical experience must submit Limited Permit Supervised Clinical Practice Agreement Form.
 - (b) Upon completion of the supervised clinical experience, an applicant must cause the supervisor to submit a Supervised Clinical Practice Evaluation Form verifying the 320 hours of clinical experience under the supervision of a licensed occupational therapist, pursuant to Rule 671-3-.06, for Board approval.
- (7) Applicants for occupational therapy or occupational therapy assistant licensure in Georgia must be all requirements for licensure as defined within the statute and Board Rules prior to issuance of a license.

AUTHORITY: O.C.G.A. §§ 43-1-3, 43-1-19, 43-1-25, 43-28-7, 43-28-8, 43-28-9, 43-28-10, 43-28-11 and 50-36-1.

Rule 671-3-.09 Reinstatement of a License

- (1) Reinstatement of an expired license is within the discretion of the Board.
- (2) A license may be reinstated by submission of the following:
 - (a) Application for Reinstatement with appropriate fee; and
 - (b) Documentation of the completion of twenty-four (24) continuing education hours in accordance with Board rule **671-3-.08 Renewal of License/Penalties/Continuing Education Requirements** obtained within the two (2) year period prior to the date of the application.
 - (c) Verification of current license in another state, if applicable; and
 - (d) Verification of Employment verifying last date of practice in Occupational Therapy, on the Board form, completed by the employer.
- (3) An applicant for reinstatement of a license who has **not** practiced within five (5) years must also submit the following:
 - (a) A complete Form B (Limited Permit Supervised Clinical Experience Form) indicating who will provide 320 hours of direct supervised clinical experience and a description of the training which meets the requirements of an accredited or approved occupational therapy or occupational therapy assistant curriculum. Upon approval by the Board a limited permit will be issued.
 - (b) Upon completion of the direct supervised clinical experience, the applicant's supervisor must submit a complete Form C (Supervised Clinical Practice Evaluation Form) verifying the 320 hours of clinical practice was completed under the direct supervision of a licensed occupational therapist, pursuant to Rule [671-3-.06\(3\)](#), and meets the standards indicated on the form. Upon approval by the Board, a license will be issued.
 - (c) If the Board receives an evaluation indicating that the applicant exhibited unprofessional conduct, the Board may exercise any of the powers granted in Code Sections 43-1-19 and 43-28-13 in the manner provided by the rules and regulations adopted by the Board and in accordance with Chapter 13 of Title 50, the "Georgia Administrative Procedure Act."

AUTHORITY: O.C.G.A. §§ 43-1-19, 43-1-25, 43-28-7, 43-28-13 and 43-28-14.

Rule 671-3-.14 Reciprocity

- (1) Pursuant to O.C.G.A. § 43-28-11, the board may waive the examination and grant a license to any applicant who shall present proof of current licensure as an occupational therapist or an occupational therapy assistant in another state, the District of Columbia, or territory of the United States, which requires standards for licensure considered by the board to be equivalent to the requirements for licensure of this article.
- (2) Applicants by reciprocity must submit:
 - (a) An affidavit stating that the applicant is a U.S. citizen or an affidavit stating that the applicant is lawfully present in the U.S. under federal immigration law and O.C.G.A. § 50-36-1(f)(1).
 - (b) A secure and verifiable document on the list maintained by the Office of the Georgia Attorney General under O.C.G.A. § 50-36-1;
 - (c) A transcript providing the area of study and degree conferred must be provided from an accredited educational program in occupational therapy recognized by the board.
 - (d) Satisfactory results from a fingerprint record check report conducted by the Georgia Crime Information Center and the Federal Bureau of Investigation, as determined by the Board. The applicant shall be responsible for all fees associated with the performance of such background.
 - (e) Proof of passing an occupational therapy examination which is not administered by the National Certification Board in Occupational Therapy (NBCOT) that is approved in another state, the District of Columbia, or territory of the United States.
 - (f) Verification of current licensure, in good standing, from another state, the District of Columbia, or territory of the United States, which requires standards for licensure considered by the board to be equivalent to the requirements in Georgia.
 - (g) If the applicant has been employed in the field of occupational therapy, a verification of employment form must be provided from the employer. If the applicant has not practiced in the field of occupational therapy within five (5) years, the applicant will be required to complete a supervised clinical experience.
 - (i) Applicants required to complete a supervised clinical experience must submit Limited Permit Supervised Clinical Practice Agreement Form.

- (ii) Upon completion of the supervised clinical experience, an applicant must cause the supervisor to submit a Supervised Clinical Practice Evaluation Form verifying the 320 hours of clinical experience under the supervision of a licensed occupational therapist, pursuant to Rule 671-3-.06, for Board approval.

AUTHORITY: O.C.G.A. §§ 43-28-11 and 50-36-1.