

# Identification Card

An Identification Card is perhaps the most visible and recognizable symbol of your profession.

**The Georgia Board of Private Detectives and Security Agencies is offering licensed Private Detectives and Security Agencies the opportunity to purchase a durable plastic Identification Card for \$50.**

Identification Cards can be purchased at our Macon office.



The guidelines are:

- Licensees must complete an Identification Card Request Form **in person** from the Secretary of State location listed below from 8:30am to 4:30pm:
  - **Macon** at 237 Coliseum Drive.
- A valid picture ID must accompany the Identification Card Request Form.
- Staff will confirm information based on the licensee's record before issuing an Identification Card.
- The Identification Card fee is \$50.00. Additional cards or replacement cards are subject to the same fee.
- Payment for Identification Cards must be by credit/debit card at the time the Identification Card is issued.
- The licensee is responsible for verifying the accuracy of their information on the Secretary of State's website prior to submitting an Identification Card Request Form.
- Identification Cards have an expiration date which mirrors the license expiration date.
- Expired Identification Cards are not valid as proof of licensure.
- The purchase of an Identification Card is not a renewal of a license. Licenses must be renewed in accordance with State Law and Board Rules.
- A new Identification Card may be purchased under the following circumstances:
  - Expiration of the Identification Card;
  - Change in license status; or
  - As a replacement for a lost or damaged previously issued Identification Card.

# Identification Card

- The Identification Card should not be altered or modified by the licensee. Doing so will invalidate the Identification Card.